**PACIFIC CITY JOINT WATER AND SANITARY AUTHORITY**

**BOARD OF DIRECTORS BUSINESS MEETING**

**AGENDA**

June 2, 2020, 5:00 PM

Authority Office – 34005 Cape Kiwanda Drive

Pacific City, Oregon

Conference Call

1. Call to Order
2. Roll Call
3. Approval of Minutes
   1. May 5, 2020 Business Meeting
   2. May 12, 2020 Budget Committee Meeting
4. Financial Report
   1. Accounts Payable – 5/5, 5/15 & 5/31/2020
   2. Fiscal Year 19/20
5. Manager’s Report

VI. Unfinished Business

1. 2020 Water and Wastewater Master Plan (Informational Item)

VII. New Business

1. COVID-19 Customer Considerations (Informational Item)

The actions needed to prevent the spread of COVID-19 have forced many local businesses to cut back services or shut down completely. Several businesses are now re-opening and staff is preparing for some anticipated changes.

1. 2020 Water Quality Report (Informational Item)

The 2020 Water Quality Report (aka: Consumer Confidence Report) showing water quality data from 2019 will be made available to customers this month. In 2019, PCJWSA drinking water met or surpassed all State and Federal drinking water requirements.

VIII. Guest Comments

To be submitted electronically and read by the Authority Manager

IX. Chair/Director Comments

X. Recess for Executive Session

a. In accordance with ORS 192.660(2)(i) an executive session will be held to review and evaluate the employment-related performance of the chief executive officer of any body, a public officer, employee or staff member who does not request an open meeting.

XI. Reconvene

XII. Adjournment