

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

March 3, 2015

Chair McVicker called the March 3, 2015, business meeting to order at 5:00 PM in the Authority's meeting room.

Directors Present: Carolyn McVicker, Dick Carter, Sean Lambert, Sean Carlton and Anne Price.

Guests Present: Tim Hirsch, Jessica Kliever, Mr. and Mrs. Arthur

Staff Present: Tony Owen

MINUTES

A. 02/03/15 Business Meeting Minutes

Motion

Director Lambert moved to approve the minutes of 02/03/15 Business Meeting. Director Carter seconded, and the motion carried.

FINANCIAL REPORT

A. Accounts Payable: 02/12, 02/26, 02/28 and 03/03/15.

Director Price asked about vendors starting with UB and Umpqua Community College in the payables dated February 02/26/15. Mr. Owen responded that the vendors starting with UB were Utility Billing refunds and that Umpqua Community College was a training class for an employee.

Motion

Director Lambert moved to approve the accounts payable for 02/12, 02/26, 02/28 and 03/03/2015. Director Price seconded, and the motion carried unanimously.

B. Fiscal Year 2014-2015

C. Fiscal Year 2015-2016 Budget Calendar

MANAGER'S REPORT

Mr. Owen said that the Drinking Water Program would be doing a sanitary survey on the 24th of March which is usually done every three to five years.

Mr. Owen stated that he had contacted BLM regarding the R&PP lease and although slow it is progressing forward.

Mr. Owen reported that this would be a good time to refund the 2007 GL Bond as the interest rates are low. Mr. Owen said that he was in the initial stages of this and no real data to present at this time.

Director Price asked about Clackamas Community College contacting PCJWSA in regards to having an intern this summer. Mr. Owen continued that it has been a very long time but PCJWSA has had interns in the past.

UNFINISHED BUSINESS

- A. WWTP Funding – Mr. Owen said that he had been researching and visiting other WWTP utilizing technologies similar to what we could be using. Mr. Owen reported that he had nothing but positive feedback from other operators regarding the Sanitaire ICEAS SBR. Mr. Owen asked the Board if they wanted him to proceed with Rural Development and Bond Council.

Motion

Director Price moved to direct Mr. Owen to move forward with the construction application to the Rural Development for grant monies and long term financing. Director Price also moved to direct Parametrix to begin the project scope and work with Ray Bartlett and bond council to identify and secure interim financing. Director Carlton seconded, and the motion carried unanimously.

GUEST QUESTIONS AND COMMENTS

None.

UNSCHEDULED

None.

CHAIRMAN/DIRECTOR COMMENTS

Chair McVicker adjourned the regular meeting at 5:21 PM.

The PCJWSA Board of Directors approved these minutes on April 7, 2015, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Carolyn McVicker, Chair

Tony Owen, Authority Manager