PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

June 9, 2026

Chair Donohue called to order the Monthly Business Meeting at 5:06 PM. The meeting is being heald in person at KCC Meeting Room and virtually through Microsoft Teams reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Max Shoemaker, Dan Doyle, Kathleen Starostka and LuAnn Anderson.

Guests Present: (In Person) Anne Price, Mark Miller

Staff Present: (In Person) John Wesely, Rachelle DeLoe, Jason Stewart, Jeb Pippenger (Via Teams 5:18pm, entered in person @ 5:33pm)

MEETING MINUTES (01:23)

5-12-2026 Business Meeting Minutes.

Motion
Director Starostka moved to approve the 5-12-2026 Business Meeting Minutes. Director Anderson seconded.
Chair Donohue Aye___X _ Nay_____ Abstain_____ Absent______
Director Starostka Aye___X__ Nay_____ Abstain_____ Absent____
Director Shoemaker Aye__X_ Nay_____ Abstain___ __ Absent______
Director Anderson Aye___X___ Nay_____ Abstain____ Absent__ _ __
Director Doyle Aye__ X__ Nay_____ Abstain___ __ Absent______
The motion was carried unanimously.

5-19-2026 Budget Committee Meeting Minutes.

Motion
Director Anderson moved to approve the 5-19-2026 Budget Committee Meeting Minutes. Director Starostka seconded.
Chair Donohue Aye___X _ Nay_____ Abstain_____ Absent______
Director Starostka Aye___X__ Nay_____ Abstain_____ Absent____
Director Shoemaker Aye__X_ Nay_____ Abstain___ __ Absent______
Director Anderson Aye___X___ Nay_____ Abstain____ Absent__ _ __
Director Doyle Aye__ X__ Nay_____ Abstain___ __ Absent______
The motion was carried unanimously.
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5-19-2026 Special Meeting Minutes.

Motion
Director Anderson moved to approve the 5-19-2026 Special Meeting Minutes. Director Shoemaker seconded.

Chair Donohue	Aye___X _	Nay_____	Abstain_____	Absent______
Director Starostka	Aye___X__	Nay_____	Abstain_____	Absent____
Director Shoemaker	Aye___X_	Nay_____	Abstain___ __	Absent______
Director Anderson	Aye___X___	Nay_____	Abstain_____	Absent__ _ __
Director Doyle	Aye___X__	Nay_____	Abstain___ __	Absent______

The motion was carried unanimously.

FINANCIAL REPORT (03:25)

A. Accounts Payable 5/15/2026, and 5/31/2026

Chair Donohue asked a question about general obligation bond payment. Ms. DeLoe answered the question.
Director Starostka asked about Happy Hussie charge. Ms. DeLoe answered the question.
Director Shoemaker asked a question about Beaver Water. Ms. DeLoe answered the question.
Director Doyle asked about insurance payment and fencing. Mr. Wesely answered questions.
Director Anderson asked about Springbrook Software. Ms. DeLoe answered the question.

Motion
Director Starostka moved to approve the accounts payable for 5/15/2026, and 5/31/2025. Director Doyle seconded.

Chair Donohue	Aye___X__	Nay______	Abstain______	Absent______
Director Starostka	Aye___X_	Nay______	Abstain______	Absent______
Director Shoemaker	Aye___X_	Nay______	Abstain______	Absent______
Director Anderson	Aye___X _	Nay______	Abstain______	Absent______
Director Doyle	Aye___X _	Nay______	Abstain___ __	Absent_____

The motion was carried unanimously.

B. Fiscal Year 25/26 **(08:40)**

No questions or comments

MANAGER'S REPORT (08:56)

Mr. Wesely gave a summary of the Managers Report.

Subjects mentioned:

1. SDC's 6 water, 4 sewer for the year. Discussion ensued.
2. Unaccounted for water. Discussion ensued.
3. 600K Reservoir Radio Tower Proposals – No update, Expecting Proposal.
4. Generator Enclosure Project update. Still waiting on parts for piping, once that is done, project will be completed.

5. Woods L/S upgrade completed last month. Will get TPUD rebates. Mr. Wesely talked about telemetry.
6. Straub L/S discharge pipe replacement was completed last month. Mr. Wesely explained project.
7. North Brooten Water Main Improvement Project. Surveyors were and surveyed area. Discussion ensued.
8. Employee Issues, third month in a row Jeb Pippenger passed a certification test. Discussion ensued. Dale Pesterfield has submitted his resignation; he is going to Alaska. Recruiting process has started.

UNFINISHED BUSINESS (40:13)

1. Authority Manager Review Process. Interviews with staff are nearly finished. Finish Self Evaluation by June 19th. Discussion ensued.

NEW BUSINESS (49:50)

1. Geographic Information System (GIS) Demo – Presented by Jason Stewart. Interactive discussion ensued.
2. Authority Manager Position Profile. Discussion ensued about corrections to profile. Make edits before next week. Discussion ensued

GUEST QUESTIONS AND COMMENTS (02:13:40)

None

Chair/Director Comments (02:13:52)

Chair Donohue expressed thanks to Jason Stewart and Jeb Pippenger for their efforts on Diamond Maps.

The meeting adjourned at 7:19PM.

The PCJWSA Board of Directors approved these minutes on July 14, 2026, by the following votes:

Aye______ Nay______ Abstain______ Absent______

ATTEST:

_______________________________ _______________________________
Tom Donohue, Chairman of the Board John Wesely, Authority Manager