

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

October 7, 2014

Chair McVicker called the October 7, 2014, business meeting to order at 5:00 PM in the Authority's meeting room.

Directors Present: Carolyn McVicker, Sean Lambert and Anne Price. Dick Carter arrived later, as noted. Doug Kellow was absent.

Guests Present: Tim Hirsch

Staff Present: Tony Owen

MINUTES

A. 09/02/14 Business Meeting Minutes

Motion

Motion tabled due to lack of quorum to approve minutes.

FINANCIAL REPORT

A. Accounts Payable: 09/11, 09/29, 10/02 and 10/07/2014.

Motion

Director Lambert moved to approve the accounts payable for 09/11, 09/29, 10/02 and 10/07/2014. Director Price seconded, and the motion carried unanimously.

B. Fiscal Year 2014-2015

Mr. Owen explained that currently revenues were over, but would balance out in the fall.

MANAGER'S REPORT

Mr. Owen said that Ray Browning got a certificate for the agency for testing procedures.

Mr. Owen reported that the two sites that previously had high lead results were retested, and were found to be normal. Mr. Owen explained the regulations on notification to customers, as well as notices in bill statements, and ads in newspaper, on radio and on television. Discussion ensued.

Mr. Owen said that another service truck has been budgeted for this year, and detailed the state contract pricing quotes on three. Discussion ensued.

Motion

Director Price moved to authorize the Authority Manager to purchase a new service truck with a limit of \$34,000. Director Lambert seconded, and the motion carried unanimously.

Mr. Owen said that he had a one quote of about \$30,000 for an expansion of the west shop without a concrete slab, and suggested that more bids be acquired. Discussion ensued.

Mr. Owens said that the annual on-site audit was done September 22-24, 2014, and detailed known findings, including a Board officer reviewing financials with staff on a quarterly basis.

Mr. Owen explained a customer's request to waive the \$200 fee for Indefinite Lockoff on a deceased family member's active account that had been paid on for 10 years, with no water usage. Discussion followed.

Motion

Director Price moved to grant the customer's request to commence with an Indefinite Lockoff and waive the \$200 fee. Director Lambert seconded, and the motion carried unanimously.

Mr. Owen said the Pelican Pub has request a renewal of their expired Industrial Discharge Permit. Mr. Owen recommended that the permit be renewed at the same levels for a period of six months to evaluate demand prior to the summer season.

Motion

Director Lambert moved to renew the Industrial Discharge Permit for the Pelican Brewing Co. for six months under the same terms as the previous permit. Director Price seconded, and the motion carried unanimously.

UNFINISHED BUSINESS**WWTP Funding**

Mr. Owen said that Advisory Committee would meet this Thursday to discuss the Draft Preliminary Engineering Report along with the Lead and Copper rule, as the first step in getting funding and going forward with the Wastewater Treatment Plant upgrade. Mr. Owen requested comments from the Board by October 17.

Director Carter arrived.

Chair McVicker asked what the next step was after the Board comments. Mr. Owen replied that comments are also needed from DEQ and USDA-RD. Mr. Owen continued that once USDA-RD approves the report, PCJWSA can get the \$30,000 grant for this portion, and then the funding portion can be pursued.

BLM

Mr. Owen said that it could be another 4 – 6 month before the R&PP Lease is final.

GUEST QUESTIONS AND COMMENTS

UNSCHEDULED

Motion

Director Carter moved to put “Guest Questions and Comments” back on the Board Meeting agenda keeping the policy intact. Director Lambert seconded, and the motion carried unanimously.

CHAIRMAN/DIRECTOR COMMENTS

Chair McVicker adjourned the regular meeting at 5:50 PM.

The PCJWSA Board of Directors approved these minutes on November 4, 2014, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Carolyn McVicker, Chair

Tony Owen, Authority Manager