

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

November 4, 2014

Chair McVicker called the November 4, 2014, business meeting to order at 5:00 PM in the Authority's meeting room.

Directors Present: Carolyn McVicker, Dick Carter, Sean Lambert and Anne Price. Doug Kellow was absent.

Guests Present: Tim Hirsch

Staff Present: Tony Owen

MINUTES

A. 10/07/14 Business Meeting Minutes

Motion

Director Lambert moved to approve the minutes of 10/07/2014 Business Meeting. Director Carter seconded, and the motion carried unanimously.

B. 10/09/14 Advisory Committee Meeting Minutes

Director Price confirmed that the minutes were a good summary of the meeting and complimented the level of interest and focus of the committee.

C. 09/02/14 Business Meeting Minutes

Motion

Director Lambert moved to approve the minutes of 09/02/2014 Business Meeting. Director Carter seconded, and the motion carried unanimously.

FINANCIAL REPORT

A. Accounts Payable: 10/14, 10/29 and 11/04/2014.

Motion

Director Lambert moved to approve the accounts payable for 10/14, 10/29 and 11/04/2014. Director Price seconded, and the motion carried unanimously.

B. Fiscal Year 2014-2015

MANAGER'S REPORT

Mr. Owen confirmed that there were no permit violations for the month of October 2014.

Mr. Owen reported that the lead notification letter had been sent out to customers with the October billing and that the DWP had been notified that it had been done.

Mr. Owen said that he had met with the insurance agent regarding PCJWSA's liability insurance and some assets were going to be reappraised. Mr. Owen also presented options for levels of crime coverage, covering fraud, theft, etc., as suggested by the auditors. Discussion ensued.

Mr. Owen referenced the SDAO Best Practices form provided in the Board packet for review that could qualify PCJWSA for additional discounts on liability insurance. Discussion ensued.

Motion

Director Price moved to approve the responses that the Authority Manager has crafted to the SDIS Better and Best Practices checklist. Director Lambert seconded, and the motion carried unanimously.

Mr. Owen reported that Michelle Hughes' 11th Anniversary was November 3, 2014.

UNFINISHED BUSINESS

WWTP Funding

Mr. Owen said that the Pre-design had been submitted and was being reviewed by RD and DEQ, but was unaware of the timeframe. Mr. Owen continued that once RD was good with it then PCJWSA can get the \$30,000 grant, and once DEQ was good with it then the Design phase could begin.

Chair McVicker inquired about the Board meeting with the Advisory Committee to discuss the Pre-design. Mr. Owen said the discussion would focus on questions regarding the Pre-design, brainstorming about the funding issues, how to get the word out to the community and getting feedback from people. Discussion ensued and a meeting time would be coordinated.

GUEST QUESTIONS AND COMMENTS

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

Chair McVicker adjourned the regular meeting at 5:22 PM.

The PCJWSA Board of Directors approved these minutes on December 2, 2014, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Carolyn McVicker, Chair

Tony Owen, Authority Manager