PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

August 11, 2026

Chair Donohue called to order the Monthly Business Meeting at 5:00 PM. The meeting is being held in person at KCC Meeting Room and virtually through Microsoft Teams reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Max Shoemaker, Dan Doyle, LuAnn Anderson and Kathleen Starostka.

Guests Present: (In Person) Anne Price & Tim Hirsch 5:03pm

Staff Present: (In Person) Rachelle DeLoe, John Wesely (5:04pm)

MEETING MINUTES (01:41)

7-14-2026 Business Meeting Minutes.

Motion
Director Doyle moved to approve the 7-14-2026 Budget Committee Meeting Minutes. Director Shoemaker seconded.

Chair Donohue	Aye X	Nay	Abstain	Absent
Director Starostka	Aye	Nay	Abstain X	Absent
Director Shoemaker	Aye X	Nay	Abstain	Absent
Director Anderson	Aye X	Nay	Abstain	Absent
Director Doyle	Aye X	Nay	Abstain	Absent

The motion was carried with 4 ayes. And one abstention.

FINANCIAL REPORT (02:21)

A. Accounts Payable 7/15/2026, and 7/31/2026

Director Doyle asked about some of the larger accounts paid. Ms. DeLoe answered the questions.

Motion
Director Starostka moved to approve the accounts payable for 7/15/2026, and 7/31/2025. Director Anderson seconded.

Chair Donohue	Aye X	Nay	Abstain	Absent
Director Starostka	Aye X	Nay	Abstain	Absent
Director Shoemaker	Aye X	Nay	Abstain	Absent
Director Anderson	Aye X	Nay	Abstain	Absent
Director Doyle	Aye X	Nay	Abstain	Absent

The motion was carried with 5 ayes.

B. Fiscal Year 26/27 **(05:35)**

Chair Donohue asked about the end of the fiscal year financials. Ms. DeLoe answered that question.
Chair Donohue asked if we were on budget for the year 25/26. Mr. Wesely and Ms. DeLoe answered the question.

MANAGER'S REPORT (07:57)

Mr. Wesely gave a summary of the Managers Report.

Subjects mentioned:

1. Unaccounted for water and Mag Meter. Discussion ensued.
2. Potluck Lunch Scheduled for August 26
3. Chamber of Commerce Meeting on the 4th, Mr. Wesely was the featured speaker. Spoke about the things going on at the Authority, system improvements, future improvements, and his retirement.
4. Update from Prothman, there are 3 applicants so far. Chair Donohue asked the business community to be on the interview process. On the committee will be Shelly, Manager of Chesters Market, Sean Carlton, Owner of Twist and Ann Price.
5. OIT Position has been filled by Cody Mankins. Discussed background. First day of work was Aug. 5. Discussion ensued.

Director Starostka said she had some people made some comments about how going to the Chamber Meetings is a good, new person needs to make sure that keeps happening. Our reputation has improved in the community, and raising the salary has paid off for us. Discussion ensued.

Chair Donohue said that people in the parade looked like they had fun.

UNFINISHED BUSINESS (25:00)

A. STCEVC Radio Tower Proposal. Mr. Wesely explained how this is moving forward.

Motion
Director Anderson moved to approve the STCEVC Radio Tower Proposal as presented. Director Starostka seconded.

Chair Donohue	Aye___X__	Nay______	Abstain______	Absent______
Director Starostka	Aye__ X _	Nay______	Abstain______	Absent______
Director Shoemaker	Aye___X_	Nay______	Abstain______	Absent______
Director Anderson	Aye___ X _	Nay______	Abstain______	Absent______
Director Doyle	Aye___X _	Nay______	Abstain___ __	Absent_____

The motion was carried with 5 ayes.

NEW BUSINESS (29:35)

Board Officer Elections

A. Appointment of Board Chair

Motion
Director Shoemaker nominated Director Donohue. Director Donohue Accepted the position

Chair Donohue	Aye___X___	Nay______	Abstain______	Absent______
Director Starostka	Aye___X___	Nay______	Abstain______	Absent______
Director Price	Aye___X __	Nay______	Abstain______	Absent______
Director Anderson	Aye___X___	Nay______	Abstain______	Absent______
Director Doyle	Aye___X __	Nay______	Abstain_____	Absent______

The motion was carried unanimously.

B. Appointment of Board Vice-Chair

Motion
Director Anderson nominated Director Starostka. Director Starostka Accepted the position.

Chair Donohue	Aye___X___	Nay______	Abstain______	Absent______
Director Starostka	Aye___X___	Nay______	Abstain______	Absent______
Director Price	Aye___X __	Nay______	Abstain______	Absent______
Director Anderson	Aye___X___	Nay______	Abstain______	Absent______
Director Doyle	Aye___X __	Nay______	Abstain_____	Absent______

The motion was carried unanimously.

C. Appointment of Secretary

Motion
Director Starostka nominated Director Anderson. Director Anderson Accepted the position.

Chair Donohue	Aye___X___	Nay______	Abstain______	Absent______
Director Starostka	Aye___X___	Nay______	Abstain______	Absent______
Director Price	Aye___X __	Nay______	Abstain______	Absent______
Director Anderson	Aye___X___	Nay______	Abstain______	Absent______
Director Doyle	Aye___X __	Nay______	Abstain_____	Absent______

The motion was carried unanimously.

GUEST QUESTIONS AND COMMENTS (32:28)

No comments

Chair/Director Comments (32:40)

No Comments

Recess for Executive Session. ORS192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any body, a public officer, employee or staff member who does not request and open hearing. **(32:57)**

Recessed at 5:33pm

Reconvene at 6:29pm

Going over Mr. Weselys performance review. Chair went over the review. Would like to see website improvements, Employee assessment was similar to last year suggestion to work on how you talk and communicate with employees. Discussion ensued. Chair Donohue said it was an outstanding review.

Motion

Director Shoemaker moved to increase Mr. Weselys compensation by 6% based on his employee review. Director Starostka seconded.

Chair Donohue	Aye___X__	Nay______	Abstain______	Absent______
Director Starostka	Aye__ X _	Nay______	Abstain______	Absent______
Director Shoemaker	Aye___X_	Nay______	Abstain______	Absent______
Director Anderson	Aye___ X _	Nay______	Abstain______	Absent______
Director Doyle	Aye___X _	Nay______	Abstain___ __	Absent_____

The motion was carried with 5 ayes.

Chair Donohue said they considered Mr. Weselys retirement proposal and that he is appointing a committee of 2 to contact our attorneys and SDAO to look into the norms for this type of thing for a valuable employee, to get something figured out long before you leave here. Mr. Wesely said it is to offset some of the costs, offer support.

The meeting adjourned at 6:44PM.

The PCJWSA Board of Directors approved these minutes on September 8, 2026, by the following votes:

Aye______ Nay______ Abstain______ Absent______

ATTEST:

_____________________________ _____________________________

Tom Donohue, Chairman of the Board John Wesely, Authority Manager