PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

October 13, 2026

Chair Donohue called to order the Monthly Business Meeting at 5:00 PM. The meeting is being held in person at KCC Meeting Room and virtually through Microsoft Teams reviewed rules of conduct, rules read.

Directors Present: (In Person) Tom Donohue, Max Shoemaker, Dan Doyle and Kathleen Starostka. (Via Teams) LuAnn Anderson

Guests Present: (In Person)

Staff Present: (In Person) John Wesely, (Via Teams) Rachelle DeLoe, Jeb Pippenger

MEETING MINUTES (01:48)

9-8-2026 Business Meeting Minutes. Chair Donohue wanted a change.

Motion
Director Starostka moved to approve the 9-8-2026 Business Meeting Minutes. Director Shoemaker seconded.

Chair Donohue	Aye___X _	Nay_____	Abstain_____	Absent_____
Director Starostka	Aye___X__	Nay_____	Abstain_____	Absent__ __
Director Shoemaker	Aye__ X_	Nay_____	Abstain___ __	Absent_____
Director Anderson	Aye___X___	Nay_____	Abstain____ _	Absent__ _ __
Director Doyle	Aye__ X__	Nay_____	Abstain___ __	Absent_____

The motion was carried unanimously

FINANCIAL REPORT (02:30)

A. Accounts Payable 9/15/2026, and 9/30/2026

B. Fiscal Year 26/27
Report was turned in last minute, and will be on the agenda to approve on the next Business Meeting

MANAGER'S REPORT (03:25)

Mr. Wesely gave a summary of the Managers Report.

Subjects mentioned:

1. Unaccounted for water, still in the same range we have been in for a long time. New flow meter has been received. Will be flushing lines in December, this will add a lot of water loss to this number, there is no way to measure that water. Discussion ensued about Mag meter.

2. Plugged sewer line leading to Webb County Park. Responsibility between County Parks and NRD.
3. Sludge Truck is on its last legs. We will need to replace it. Discussion ensued.

UNFINISHED BUSINESS (44:56)

No unfinished Business

NEW BUSINESS (45:00)

A. Authority Manager Interview Schedule and Accommodations
Interview Board to meet at 9:00. We are down to 2 Interviews, one at 10:00am (internal interview) and one at 11:00am (external interview) after the 11:00 interview, John will give the interviewee 45-minute tour of the WWTP and a 45-minute tour of the WTP. Sandwich lunches will be provided by Megs from 12-1:00. There were 2 external candidates, that accommodation was made for at the Pacific City Inn, we will cancel one of those accommodations.

GUEST QUESTIONS AND COMMENTS (52:26)

Rachelle asked about board training, discussion ensued.

Chair/Director Comments (55:38)

Director Starostka thanked staff for the newspaper add in the Pacific City Sun.
Director Starostka did attend the training in Newport. Discussion ensued about subjects:
1. Motions
2. Mandatory Reporting
3. Public Records Request

Director Starostka asked about Board Meeting for November, change in date, due to Board Members being unavailable. This will be discussed after the interviews on Oct. 20.

The meeting adjourned at 6:19PM.

The PCJWSA Board of Directors approved these minutes on November 10, 2026, by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

_____ _____
Tom Donohue, Chairman of the Board John Wesely, Authority Manager