

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING AGENDA

 SEPTEMBER 6, 2011 

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES

A. AUGUST 2, 2011

4. FINANCIAL REPORT

A. ACCOUNTS PAYABLE – 7/27, 8/2, 8/12, 8/29 & 9/6/2011

B. FISCAL YEAR 11/12

C. AUDIT FY 2010/2011

5. MANAGER'S REPORT

6. GUEST QUESTIONS AND COMMENTS

7. RECESS FOR EXECUTIVE SESSION

A. ORS 192.660 (2) (H): TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATIONS LIKELY TO BE FILED.

B. ORS 192.660(2)(I): TO REVIEW AND EVALUATE THE EMPLOYMENT-RELATED PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER OF ANY PUBLIC BODY, A PUBLIC OFFICER, EMPLOYEE OR STAFF MEMBER WHO DOES NOT REQUEST AN OPEN HEARING.

8. RECONVENE

9. UNSCHEDULED

10. CHAIRMAN / DIRECTOR COMMENTS

11. ADJOURN

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

August 2, 2011

Chairman Kellow called the August 2011 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present: Doug Kellow, Carolyn McVicker, Sean Lambert, Anne Price and Dick Carter.

Guests Present: Ariana Brooks

Staff Present: Michelle Hughes and Ray Cloud

MINUTES:

A. 07/05/11 Business Meeting Minutes

Motion

Director McVicker moved to approve the 07/05/11 Business Meeting Minutes. Director Carter seconded, and the motion carried with four ayes and one abstention.

FINANCIAL REPORT

A. Accounts Payable: 07/12, 07/27 and 08/02/2011.

Motion

Director Carter moved to approve the payables for 07/12, 07/27 and 08/02/2011. Director Price seconded, and the motion carried with three ayes and one abstention.

B. Fiscal Year 2010-2011

As presented

MANAGER'S REPORT

As presented

UNFINISHED BUSINESS

A. Horn Creek

Ray Cloud gave a brief dissertation on how Horn Creek was running.

GUEST QUESTIONS AND COMMENTS

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

The PCJWSA Board of Directors approved these minutes on September 6, 2011 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager

		<u>Check Amount</u>
Check No: 13941	Check Date: 07/27/2011	
Vendor: AWWA	Vendor Name: AWWA	281.20
Check No: 13942	Check Date: 07/27/2011	
Vendor: BROLAN	Vendor Name: Bros. and Hoes Landscaping, In	1,402.50
Check No: 13943	Check Date: 07/27/2011	
Vendor: CASAUT	Vendor Name: Cascade Automation, Inc.	1,311.10
Check No: 13944	Check Date: 07/27/2011	
Vendor: CASCOL	Vendor Name: Cascade Columbia Distribution	2,202.53
Check No: 13945	Check Date: 07/27/2011	
Vendor: CASINC	Vendor Name: Cascade Water Works, Inc.	513.39
Check No: 13946	Check Date: 07/27/2011	
Vendor: DEPSER	Vendor Name: Dept. of Administrative Servic	900.00
Check No: 13947	Check Date: 07/27/2011	
Vendor: GLOSUP	Vendor Name: Global Network Support, Inc.	320.00
Check No: 13948	Check Date: 07/27/2011	
Vendor: GRAING	Vendor Name: Grainger	94.68
Check No: 13949	Check Date: 07/27/2011	
Vendor: MHWELD	Vendor Name: M.H. Welding	651.59
Check No: 13950	Check Date: 07/27/2011	
Vendor: MCCROM	Vendor Name: McCrometer, Inc.	407.32
Check No: 13951	Check Date: 07/27/2011	
Vendor: NORLAB	Vendor Name: North Central Laboratory	869.73
Check No: 13952	Check Date: 07/27/2011	
Vendor: OLYFOU	Vendor Name: Olympic Foundry	1,517.72
Check No: 13953	Check Date: 07/27/2011	
Vendor: ORDOR	Vendor Name: Oregon Department of Revenue	1,100.22
Check No: 13954	Check Date: 07/27/2011	
Vendor: PCHDWR	Vendor Name: Pacific City Hardware & Lumber	96.12
Check No: 13955	Check Date: 07/27/2011	
Vendor: POSTMS	Vendor Name: Postmaster	392.66
Check No: 13956	Check Date: 07/27/2011	
Vendor: QUILL	Vendor Name: Quill Corporation	9.29
Check No: 13957	Check Date: 07/27/2011	
Vendor: NATIONWD	Vendor Name: Nationwide Retirement Solution	1,968.10
Check No: 13958	Check Date: 07/27/2011	
Vendor: ROSENB	Vendor Name: Rosenberg Builders Supply	245.10
Check No: 13959	Check Date: 07/27/2011	
Vendor: SANMAR	Vendor Name: Sandy River Marketing, Inc.	2,253.61
Check No: 13960	Check Date: 07/27/2011	
Vendor: Schwabe	Vendor Name: Schwabe, Williamson & Wyatt,PC	2,498.90
Check No: 13961	Check Date: 07/27/2011	
Vendor: SDAO	Vendor Name: Special Dist, Ass'n of Oregon	10,951.63
Check No: 13962	Check Date: 07/27/2011	
Vendor: TPFRT	Vendor Name: T P Freight Lines, Inc.	72.96
Check No: 13963	Check Date: 07/27/2011	
Vendor: UPS	Vendor Name: United Parcel Service	116.22
Check No: 13964	Check Date: 07/27/2011	
Vendor: UNIRENT	Vendor Name: United Rentals Northwest, Inc	1,329.92
Check No: 13965	Check Date: 07/27/2011	
Vendor: ustrea	Vendor Name: US Treasury	3,927.68
Check No: 13966	Check Date: 07/27/2011	
Vendor: WAVE	Vendor Name: Wave Internet Services	58.95
Date Total:		35,493.12
Report Total:		0.00 35,493.12

Accounts Payable GL Distribution Report

Pacific City Joint Water-Sanitary Authority

User: robyn
 Printed: 07/27/11 15:15
 Batch: 003-07-2011
 Fiscal Period: 1
 JE Date: 07/27/11

Fund	DR Amount	CR Amount	Account Number	Description
001 ENTERPRISE FUND 001	0.00	31,565.68	001-000-2000000	Accounts Payable
	708.38	0.00	001-000-200300	Accrued FICA
	1,045.69	0.00	001-000-200300	Accrued FICA
	244.55	0.00	001-000-200310	Accrued Medicare
	244.55	0.00	001-000-200310	Accrued Medicare
	1,684.51	0.00	001-000-200320	Accrued Federal W/H
	1,100.22	0.00	001-000-200330	Accrued State W/H
	10,951.63	0.00	001-000-200340	Accrued Medical Insurance
	1,041.79	0.00	001-000-200360	Accrued Deferred Comp.
	926.31	0.00	001-000-200360	Accrued Deferred Comp.
	900.00	0.00	001-001-310160	Dues & Subscriptions
	320.00	0.00	001-001-310240	Office Equipment R & M
	58.95	0.00	001-001-310240	Office Equipment R & M
	9.29	0.00	001-001-310250	Office Supplies
	58.83	0.00	001-001-310260	Postage/Freight
	392.66	0.00	001-001-310260	Postage/Freight
	20.72	0.00	001-001-310260	Postage/Freight
	72.96	0.00	001-001-310260	Postage/Freight
	36.67	0.00	001-001-310260	Postage/Freight
	2,253.61	0.00	001-001-310275	Uniforms
	869.73	0.00	001-001-320100	Lab Supplies
	0.00	160.00	001-001-320200	Chemicals
	2,011.00	0.00	001-001-320200	Chemicals
	351.53	0.00	001-001-320200	Chemicals
	94.68	0.00	001-001-320400	WWTP R & M
	39.58	0.00	001-001-320400	WWTP R & M
	242.85	0.00	001-001-320410	WW Collection Sys.R & M
	408.74	0.00	001-001-320410	WW Collection Sys.R & M
	1,517.72	0.00	001-001-320410	WW Collection Sys.R & M
	1,311.10	0.00	001-001-320420	Wastewater Pumping
	513.39	0.00	001-001-330100	Water Dis./Trans. R & M
	25.00	0.00	001-001-330100	Water Dis./Trans. R & M

Fund

DR Amount

CR Amount

Account Number

Description

005 WATER SDC/CIC FUND 005

407.32	0.00	001-001-330200	Water Pumping R & M
245.10	0.00	001-001-330300	Water Treatment R & M
281.20	0.00	001-001-330310	Water Conservation Program
5.50	0.00	001-001-330320	Community Events
1,329.92	0.00	001-001-330320	Community Events

31,725.68	31,725.68		
0.00	3,927.44	005-000-200000	Accounts Payable
2,498.90	0.00	005-001-310265	Professional Services
1,402.50	0.00	005-001-360130	New Construction/Impvmt: CI
26.04	0.00	005-001-360130	New Construction/Impvmt: CI

3,927.44

3,927.44

Grand Total:

35,653.12

35,653.12

		<u>Check Amount</u>
Check No: 13967	Check Date: 08/02/2011	
Vendor: BEAWAT	Vendor Name: Beaver Water	30.00
Check No: 13968	Check Date: 08/02/2011	
Vendor: cardiac	Vendor Name: Dick Carter	20.00
Check No: 13969	Check Date: 08/02/2011	
Vendor: keldou	Vendor Name: Douglas Kellow	20.00
Check No: 13970	Check Date: 08/02/2011	
Vendor: ORGEC	Vendor Name: Government Ethics Commission	325.19
Check No: 13971	Check Date: 08/02/2011	
Vendor: lamsea	Vendor Name: Sean Lambert	20.00
Check No: 13972	Check Date: 08/02/2011	
Vendor: LASCLI	Vendor Name: Laskey-Clifton Corporation	11,689.04
Check No: 13973	Check Date: 08/02/2011	
Vendor: mcvcar	Vendor Name: Carolyn McVicker	20.00
Check No: 13974	Check Date: 08/02/2011	
Vendor: priann	Vendor Name: Anne Price	20.00
Check No: 13975	Check Date: 08/02/2011	
Vendor: PROBUI	Vendor Name: Pro Build	208.18
Check No: 13976	Check Date: 08/02/2011	
Vendor: QUILL	Vendor Name: Quill Corporation	171.97
Check No: 13977	Check Date: 08/02/2011	
Vendor: VERIZON	Vendor Name: Verizon Wireless	246.22
Date Total:		12,770.60
Report Total:		0.00 12,770.60

Accounts Payable GL Distribution Report

Pacific City Joint Water-Sanitary Authority

User: michelle
 Printed: 08/02/11 13:49
 Batch: 001-08-2011
 Fiscal Period: 2
 JE Date: 08/02/11

Fund	DR Amount	CR Amount	Account Number	Description
001 ENTERPRISE FUND 001				
	0.00	873.38	001-000-200000	Accounts Payable
	20.00	0.00	001-001-310150	Director Fees/Training
	20.00	0.00	001-001-310150	Director Fees/Training
	20.00	0.00	001-001-310150	Director Fees/Training
	20.00	0.00	001-001-310150	Director Fees/Training
	20.00	0.00	001-001-310150	Director Fees/Training
	325.19	0.00	001-001-310160	Dues & Subscriptions
	171.97	0.00	001-001-310250	Office Supplies
	246.22	0.00	001-001-310270	Telephone
	30.00	0.00	001-001-320440	Bio-Solids Management
002 MASTER PLAN FUND 002	873.38	873.38		
	0.00	11,689.04	002-000-200000	Accounts Payable
	11,689.04	0.00	002-001-360510	New Construction/Impvmt
005 WATER SDC/CIC FUND 005	11,689.04	11,689.04		
	0.00	208.18	005-000-200000	Accounts Payable
	208.18	0.00	005-001-360130	New Construction/Impvmt: CI
	208.18	208.18		
Grand Total:	12,770.60	12,770.60		

		<u>Check Amount</u>
Check No: 13988	Check Date: 08/12/2011	
Vendor: BACFLO	Vendor Name: Back Flow Test Gauge Service	147.91
Check No: 13989	Check Date: 08/12/2011	
Vendor: CARCEN	Vendor Name: Card Service Center	1,027.41
Check No: 13990	Check Date: 08/12/2011	
Vendor: CASCOL	Vendor Name: Cascade Columbia Distribution	1,412.00
Check No: 13991	Check Date: 08/12/2011	
Vendor: CENLIN	Vendor Name: Century Link	785.04
Check No: 13992	Check Date: 08/12/2011	
Vendor: DIRTV	Vendor Name: Directv	70.99
Check No: 13993	Check Date: 08/12/2011	
Vendor: FAIFAR	Vendor Name: Fairview Acres Dairy Farms, In	322.87
Check No: 13994	Check Date: 08/12/2011	
Vendor: FERENT	Vendor Name: Ferguson Enterprises, Inc. #30	693.84
Check No: 13995	Check Date: 08/12/2011	
Vendor: GLOSUP	Vendor Name: Global Network Support, Inc.	65.00
Check No: 13996	Check Date: 08/12/2011	
Vendor: HALTNR	Vendor Name: Haltiner Inc.	382.00
Check No: 13997	Check Date: 08/12/2011	
Vendor: HARPLA	Vendor Name: Harrington Industrial Plastics	242.56
Check No: 13998	Check Date: 08/12/2011	
Vendor: HEAHER	Vendor Name: Headlight Herald	32.55
Check No: 13999	Check Date: 08/12/2011	
Vendor: NAPATILL	Vendor Name: NAPA Auto Parts	13.00
Check No: 14000	Check Date: 08/12/2011	
Vendor: NESPAR	Vendor Name: Nestucca Valley Auto Parts	317.20
Check No: 14001	Check Date: 08/12/2011	
Vendor: NVSS	Vendor Name: Nestucca Valley Garbage Svc.	40.00
Check No: 14002	Check Date: 08/12/2011	
Vendor: NORGAS	Vendor Name: Northwest Natural Gas	300.00
Check No: 14003	Check Date: 08/12/2011	
Vendor: ORDOR	Vendor Name: Oregon Department of Revenue	1,095.20
Check No: 14004	Check Date: 08/12/2011	
Vendor: ORWHLS	Vendor Name: Oregon Wholesale Hardware	321.20
Check No: 14005	Check Date: 08/12/2011	
Vendor: PLATT	Vendor Name: Platt Electric	208.02
Check No: 14006	Check Date: 08/12/2011	
Vendor: POSTMS	Vendor Name: Postmaster	176.00
Check No: 14007	Check Date: 08/12/2011	
Vendor: PUMPTECH	Vendor Name: Pumptech, Inc.	108.30
Check No: 14008	Check Date: 08/12/2011	
Vendor: QUILL	Vendor Name: Quill Corporation	65.68
Check No: 14009	Check Date: 08/12/2011	
Vendor: NATIONWD	Vendor Name: Nationwide Retirement Solution	1,968.10
Check No: 14010	Check Date: 08/12/2011	
Vendor: SCPAV	Vendor Name: S-C Paving Co.	2,340.00
Check No: 14011	Check Date: 08/12/2011	
Vendor: SAMMED	Vendor Name: Samaritan Occupational Medicin	30.00
Check No: 14012	Check Date: 08/12/2011	
Vendor: SHELDN	Vendor Name: Sheldon Oil Co.	1,545.86
Check No: 14013	Check Date: 08/12/2011	
Vendor: TCCA	Vendor Name: TCCA Farm Store	152.87
Check No: 14014	Check Date: 08/12/2011	
Vendor: TCLAND	Vendor Name: Tillamook County Solid Waste	205.57
Check No: 14015	Check Date: 08/12/2011	
Vendor: TPUD	Vendor Name: Tillamook PUD	4,685.36
Check No: 14016	Check Date: 08/12/2011	
Vendor: UPS	Vendor Name: United Parcel Service	29.66
Check No: 14017	Check Date: 08/12/2011	
Vendor: ustrea	Vendor Name: US Treasury	3,897.02

				<u>Check Amount</u>
Check No: 14018	Check Date: 08/12/2011	Vendor Name: Waterlab		2,375.00
Vendor: WATLAB	Check Date: 08/12/2011	Vendor Name: Wave Internet Services		89.95
Check No: 14019	Check Date: 08/12/2011	Vendor Name: West Coast Linen		46.20
Vendor: WAVE				
Check No: 14020				
Vendor: WCLINN				
			Date Total:	25,192.36
			Report Total:	0.00 25,192.36

Accounts Payable GL Distribution Report

Pacific City Joint Water-Sanitary Authority

User: robbyn
 Printed: 08/12/11 13:26
 Batch: 002-08-2011
 Fiscal Period: 2
 JE Date: 08/12/11

Fund	DR Amount	CR Amount	Account Number	Description
001 ENTERPRISE FUND 001	0.00	24,730.36	001-000-2000000	Accounts Payable
	708.79	0.00	001-000-200300	Accrued FICA
	1,046.30	0.00	001-000-200300	Accrued FICA
	244.69	0.00	001-000-200310	Accrued Medicare
	244.69	0.00	001-000-200310	Accrued Medicare
	1,652.55	0.00	001-000-200320	Accrued Federal W/H
	1,095.20	0.00	001-000-200330	Accrued State W/H
	1,041.79	0.00	001-000-200360	Accrued Deferred Comp.
	926.31	0.00	001-000-200360	Accrued Deferred Comp.
	30.00	0.00	001-001-300340	Medical Insurance/Expense
	32.55	0.00	001-001-310120	Advertising
	4,085.36	0.00	001-001-310190	Electricity
	600.00	0.00	001-001-310195	Streetlights electricity
	70.99	0.00	001-001-310240	Office Equipment R & M
	65.00	0.00	001-001-310240	Office Equipment R & M
	89.95	0.00	001-001-310240	Office Equipment R & M
	44.99	0.00	001-001-310250	Office Supplies
	20.69	0.00	001-001-310250	Office Supplies
	176.00	0.00	001-001-310260	Postage/Freight
	29.66	0.00	001-001-310260	Postage/Freight
	785.04	0.00	001-001-310270	Telephone
	300.00	0.00	001-001-310290	Monitoring
	1,732.00	0.00	001-001-320200	Chemicals
	0.00	40.00	001-001-320200	Chemicals
	0.00	280.00	001-001-320200	Chemicals
	2,375.00	0.00	001-001-320300	Testing
	139.97	0.00	001-001-320400	WWTP R & M
	382.00	0.00	001-001-320400	WWTP R & M
	13.00	0.00	001-001-320400	WWTP R & M
	46.20	0.00	001-001-320400	WWTP R & M
	160.60	0.00	001-001-320410	WW Collection Sys R & M
	40.00	0.00	001-001-320430	Solid Waste Disposal

Fund	DR Amount	CR Amount	Account Number	Description
	205.57	0.00	001-001-320430	Solid Waste Disposal
	322.87	0.00	001-001-320440	Bio-Solids Management
	160.60	0.00	001-001-330100	Water Dist./Trans. R & M
	2,340.00	0.00	001-001-330100	Water Dist./Trans. R & M
	152.87	0.00	001-001-330100	Water Dist./Trans. R & M
	147.91	0.00	001-001-330110	Backflow Prevention Expense
	693.84	0.00	001-001-330200	Water Pumping R & M
	305.45	0.00	001-001-330300	Water Treatment R & M
	242.56	0.00	001-001-330300	Water Treatment R & M
	108.30	0.00	001-001-330300	Water Treatment R & M
	119.99	0.00	001-001-330320	Community Events
	208.02	0.00	001-001-340100	Buildings R & M
	317.20	0.00	001-001-340400	Transportation
	1,545.86	0.00	001-001-340400	Transportation
	25,050.36	25,050.36		
004 SEWER SDC/CIC FUND 004				
	0.00	462.00	004-000-200000	Accounts Payable
	462.00	0.00	004-001-360170	Computer/Office Equip. CI
	462.00	462.00		
Grand Total:	25,512.36	25,512.36		

		<u>Check Amount</u>
Check No: 14030	Check Date: 08/29/2011	
Vendor: BIOMED	Vendor Name: Bio-Med Testing Service	80.00
Check No: 14031	Check Date: 08/29/2011	
Vendor: CASBOD	Vendor Name: Cascade Truck Body & Welding I	139.79
Check No: 14032	Check Date: 08/29/2011	
Vendor: CASINC	Vendor Name: Cascade Water Works, Inc.	5,018.59
Check No: 14033	Check Date: 08/29/2011	
Vendor: DEPCON	Vendor Name: Department of Consumer & Busin	100.00
Check No: 14034	Check Date: 08/29/2011	
Vendor: ENELAB	Vendor Name: Energy Laboratories, Inc.	470.00
Check No: 14035	Check Date: 08/29/2011	
Vendor: GLOSUP	Vendor Name: Global Network Support, Inc.	320.00
Check No: 14036	Check Date: 08/29/2011	
Vendor: HACCOM	Vendor Name: Hach Chemical Company	336.00
Check No: 14037	Check Date: 08/29/2011	
Vendor: HALSUP	Vendor Name: Hallowell Loggers Supply	4.95
Check No: 14038	Check Date: 08/29/2011	
Vendor: HARPLA	Vendor Name: Harrington Industrial Plastics	26.52
Check No: 14039	Check Date: 08/29/2011	
Vendor: HERIND	Vendor Name: Hercules Industries, Inc.	665.38
Check No: 14040	Check Date: 08/29/2011	
Vendor: NORSAF	Vendor Name: Norwest Safety	240.85
Check No: 14041	Check Date: 08/29/2011	
Vendor: OFFCRA	Vendor Name: Office Craft	68.81
Check No: 14042	Check Date: 08/29/2011	
Vendor: ORDOR	Vendor Name: Oregon Department of Revenue	1,093.32
Check No: 14043	Check Date: 08/29/2011	
Vendor: PCHDWR	Vendor Name: Pacific City Hardware & Lumber	137.68
Check No: 14044	Check Date: 08/29/2011	
Vendor: PMTRIX	Vendor Name: Parametrix, Inc.	33,425.27
Check No: 14045	Check Date: 08/29/2011	
Vendor: POSTMS	Vendor Name: Postmaster	392.08
Check No: 14046	Check Date: 08/29/2011	
Vendor: PUBSUP	Vendor Name: Public Works Supply Inc	242.00
Check No: 14047	Check Date: 08/29/2011	
Vendor: QUILL	Vendor Name: Quill Corporation	147.09
Check No: 14048	Check Date: 08/29/2011	
Vendor: NATIONWD	Vendor Name: Nationwide Retirement Solution	1,968.10
Check No: 14049	Check Date: 08/29/2011	
Vendor: Schwabe	Vendor Name: Schwabe, Williamson & Wyatt,PC	3,478.00
Check No: 14050	Check Date: 08/29/2011	
Vendor: SHEWIL	Vendor Name: Sherwin Williams	1,309.99
Check No: 14051	Check Date: 08/29/2011	
Vendor: SDAO	Vendor Name: Special Dist, Ass'n of Oregon	10,951.63
Check No: 14052	Check Date: 08/29/2011	
Vendor: UPS	Vendor Name: United Parcel Service	11.09
Check No: 14053	Check Date: 08/29/2011	
Vendor: ustrea	Vendor Name: US Treasury	3,911.02
Date Total:		64,538.16
Report Total:		0.00 64,538.16

Accounts Payable GL Distribution Report

Pacific City Joint Water-Sanitary Authority

User: robyn
 Printed: 08/29/11 12:56
 Batch: 003-08-2011
 Fiscal Period: 2
 JE Date: 08/29/11

Fund	DR Amount	CR Amount	Account Number	Description
001 ENTERPRISE FUNND 001	0.00	22,616.30	001-000-200000	Accounts Payable
	1,043.82	0.00	001-000-200300	Accrued FICA
	707.12	0.00	001-000-200300	Accrued FICA
	244.11	0.00	001-000-200310	Accrued Medicare
	244.11	0.00	001-000-200310	Accrued Medicare
	1,671.86	0.00	001-000-200320	Accrued Federal W/H
	1,093.32	0.00	001-000-200330	Accrued State W/H
	10,951.63	0.00	001-000-200340	Accrued Medical Insurance
	1,041.79	0.00	001-000-200360	Accrued Deferred Comp.
	926.31	0.00	001-000-200360	Accrued Deferred Comp.
	80.00	0.00	001-001-300340	Medical Insurance/Expense
	100.00	0.00	001-001-310170	Employee Training
	320.00	0.00	001-001-310240	Office Equipment R & M
	68.81	0.00	001-001-310240	Office Equipment R & M
	44.99	0.00	001-001-310250	Office Supplies
	102.10	0.00	001-001-310250	Office Supplies
	11.09	0.00	001-001-310260	Postage/Freight
	392.08	0.00	001-001-310260	Postage/Freight
	470.00	0.00	001-001-320300	Testing
	120.42	0.00	001-001-320400	WWTP R & M
	4.95	0.00	001-001-320410	WW Collection Sys.R & M
	242.00	0.00	001-001-320410	WW Collection Sys.R & M
	139.79	0.00	001-001-320420	Wastewater Pumping
	665.38	0.00	001-001-330100	Water Pumping R & M
	59.97	0.00	001-001-330200	Water Pumping R & M
	336.00	0.00	001-001-330300	Water Treatment R & M
	26.52	0.00	001-001-330300	Water Treatment R & M
	120.43	0.00	001-001-330300	Water Treatment R & M
	77.71	0.00	001-001-330300	Water Treatment R & M
	1,309.99	0.00	001-001-340100	Buildings R & M
	22,616.30	22,616.30		

Fund	DR Amount	CR Amount	Account Number	Description
004 SEWER SDC/CIC FUND 004	0.00	11,874.24	004-000-200000	Accounts Payable
	11,874.24	0.00	004-001-360560	Engineering (SD)
005 WATER SDC/CIC FUND 005	11,874.24	11,874.24		
	0.00	30,047.62	005-000-200000	Accounts Payable
	3,128.00	0.00	005-001-310265	Professional Services
	350.00	0.00	005-001-310265	Professional Services
	5,018.59	0.00	005-001-360130	New Construction/Impymt: CI
	110.96	0.00	005-001-360160	Engineering: CI
	10,940.75	0.00	005-001-380000	Engineering: SD
	10,499.32	0.00	005-001-380000	Engineering: SD
	30,047.62	30,047.62		
Grand Total:	64,538.16	64,538.16		

General Ledger

Revenue Analysis

Pacific City

Joint Water-Sanitary Authority

User: tony
 Printed: 08/31/2011 - 2:33 P
 Period 2, 2012

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
001	ENTERPRISE FUND 001					
001-000-400000	Sewer Working Capital	75,631.00	0.00	0.00	75,631.00	0.00
001-000-400001	Water Working Capital	66,021.00	0.00	0.00	66,021.00	0.00
001-000-400100	User Fees: Sewer	520,000.00	49,846.83	98,455.72	421,544.28	18.93
001-000-400150	User Fees: Water	450,000.00	44,187.34	85,819.82	364,180.18	19.07
001-000-400170	Streetlights	9,500.00	797.96	1,596.70	7,903.30	16.81
001-000-400210	Lab Testing	500.00	0.00	0.00	500.00	0.00
001-000-400300	Miscellaneous Charges	2,500.00	190.00	590.00	1,910.00	23.60
001-000-400400	Inspections: Sewer	2,000.00	0.00	75.00	1,925.00	3.75
001-000-400410	Inspections: Water	2,000.00	0.00	0.00	2,000.00	0.00
001-000-400415	Service Mapping	1,500.00	0.00	150.00	1,350.00	10.00
001-000-400420	Fire Hydrant/Water	1,500.00	0.00	195.50	1,304.50	13.03
001-000-400430	Contract Sludge Hauling	4,000.00	0.00	0.00	4,000.00	0.00
001-000-400500	Reimbursements/Refunds	2,000.00	0.00	1,424.00	2,576.00	35.60
001-000-400600	Interest Earned	2,000.00	136.32	294.94	1,705.06	14.75
001-000-400900	Customer Assist Program	3,000.00	0.00	0.00	3,000.00	0.00
001 Totals:		1,141,152.00	95,158.45	188,601.68	952,550.32	16.53
002	MASTER PLAN FUND 002					
002-000-400000	Working Capital	83,500.00	0.00	0.00	83,500.00	0.00
002-000-400110	Capital Improvement Charge	0.00	0.00	0.00	0.00	0.00
002-000-400200	System Development Charge	0.00	0.00	0.00	0.00	0.00
002-000-400300	Flex Lease Loan	0.00	0.00	0.00	0.00	0.00
002-000-400400	Bond Proceeds	0.00	0.00	0.00	0.00	0.00
002-000-400500	Reimbursements/Refunds	0.00	0.00	0.00	0.00	0.00
002-000-400600	Interest Earned	0.00	0.00	23.58	(23.58)	0.00
002-000-400800	Transfer from 001	0.00	0.00	0.00	0.00	0.00
002-000-400810	Transfer from 004	0.00	0.00	0.00	0.00	0.00
002-000-400820	Transfer from 005	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
003	BONDED DEBT FUND 003					
003-000-400000	Working Capital:S	0.00	0.00	0.00	0.00	0.00
003-000-400001	Working Capital: W	0.00	0.00	0.00	0.00	0.00
003-000-400002	Working Capital: MP	155,000.00	0.00	0.00	155,000.00	0.00
003-000-400600	Interest Earned: LGIP	1,500.00	0.00	62.85	1,437.15	4.19
003-000-400650	Interest Earned: Property Tax	0.00	0.40	1.69	(1.69)	0.00
003-000-420100	Taxes:Current Levy:S	0.00	0.00	0.00	0.00	0.00
003-000-420150	County Land Sales/S	0.00	0.00	0.00	0.00	0.00
003-000-420200	Taxes:Current Levy: MP	384,000.00	1,856.29	4,419.95	379,580.05	1.15
003-000-420250	County Land Sales/W	0.00	0.00	0.00	0.00	0.00
003-000-420300	Taxes:Prior Years Levies:S	2,500.00	121.56	348.48	2,151.52	13.94
003-000-420350	Taxes:Prior Years Levies:MP	12,000.00	859.52	2,441.92	9,558.08	20.35
003-000-420900	Miscellaneous Tax Revenue	0.00	0.00	0.00	0.00	0.00
003 Totals:		555,000.00	2,837.77	7,274.89	547,725.11	1.31
004	SEWER SDC/CIC FUND 004					
004-000-400000	Working Capital	1,411,000.00	0.00	0.00	1,411,000.00	0.00
004-000-400110	Capital Improvement Charge	33,000.00	2,662.96	5,326.56	27,673.44	16.14
004-000-400200	System Development Charge	76,630.00	0.00	0.00	76,630.00	0.00
004-000-400300	Flex-Lease Loan	500,000.00	0.00	0.00	500,000.00	0.00
004-000-400500	Reimbursements/Refunds	0.00	0.00	0.00	0.00	0.00
004-000-400600	Interest Earned	6,000.00	0.00	580.53	5,419.47	9.68
004-000-400800	Transfer from 001 Fund	0.00	0.00	0.00	0.00	0.00
004-000-400850	Transfer from 005 Fund	0.00	0.00	0.00	0.00	0.00
004 Totals:		2,026,630.00	2,662.96	5,907.09	2,020,722.91	0.29
005	WATER SDC/CIC FUND 005					
005-000-400001	Working Capital:W	40,000.00	0.00	0.00	40,000.00	0.00
005-000-400110	Capital Improvement Charge	140,000.00	11,479.05	22,969.35	117,030.65	16.41
005-000-400200	System Development Charge	140,900.00	0.00	14,197.00	126,703.00	10.08
005-000-400300	Flex-Lease Loan	1,000,000.00	0.00	0.00	1,000,000.00	0.00
005-000-400400	Tap Fees: Water	3,300.00	0.00	0.00	3,300.00	0.00
005-000-400500	Reimbursement/Refund	1,000.00	0.00	0.00	1,000.00	0.00
005-000-400600	Interest Earned	500.00	0.00	24.61	475.39	4.92
005-000-400800	Transfer from 001 Fund	28,348.00	0.00	0.00	28,348.00	0.00
005-000-400810	Transfer From 002 Fund	83,500.00	0.00	0.00	83,500.00	0.00
005-000-400850	Transfer From 004 Fund	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Balance	Percent Received
	005 Totals:	1,437,548.00	11,479.05	37,190.96	1,400,357.04	2.59
	Report Totals:	5,243,830.00	112,138.23	238,998.20	5,004,831.80	4.56

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var Encumbered Amt	Available % Available
001-001-310200	Insurance	40,000.00	0.00	0.00	40,000.00	100.00
001-001-310210	Legal Fees	10,000.00	0.00	0.00	10,000.00	100.00
001-001-310220	Miscellaneous	1,000.00	0.00	0.00	1,000.00	100.00
001-001-310230	Newsletter	3,000.00	0.00	0.00	3,000.00	100.00
001-001-310240	Office Equipment R & M	20,000.00	614.75	1,154.64	18,845.36	94.22
001-001-310250	Office Supplies	6,500.00	384.74	665.80	5,834.20	89.75
001-001-310260	Postage/Freight	5,500.00	608.83	1,117.71	4,382.29	79.67
001-001-310270	Telephone	10,000.00	1,031.26	1,031.26	8,968.74	89.66
001-001-310275	Uniforms	4,000.00	0.00	2,253.61	1,746.39	43.66
001-001-310280	Water Telemetry System	0.00	0.00	0.00	4,000.00	100.00
001-001-310290	Monitoring	4,000.00	300.00	300.00	3,700.00	92.50
001-001-320100	Lab Supplies	7,000.00	0.00	869.73	6,130.27	87.57
001-001-320200	Chemicals	15,000.00	1,412.00	3,614.53	11,385.47	75.90
001-001-320300	Testing	15,000.00	2,845.00	4,100.00	10,900.00	72.66
001-001-320400	WWTP R & M	20,000.00	701.59	2,355.13	17,644.87	88.22
001-001-320410	WW Collection Sys R & M	25,000.00	407.55	2,576.86	22,423.14	89.69
001-001-320420	Wastewater Pumping	10,000.00	139.79	139.79	9,860.21	98.60
001-001-320430	Solid Waste Disposal	5,000.00	245.57	372.65	4,627.35	92.54
001-001-320440	Bio-Solids Management	12,000.00	352.87	352.87	11,647.13	97.05
001-001-320450	Step System Pumping	5,000.00	0.00	0.00	5,000.00	100.00
001-001-320460	Step System R & M	8,500.00	0.00	0.00	8,500.00	100.00
001-001-330100	Water Dist./Trans. R & M	30,000.00	3,318.85	3,857.24	26,142.76	87.14
001-001-330110	Backflow Prevention Expense	1,500.00	147.91	147.91	1,352.09	90.13
001-001-330200	Water Pumping R & M	5,000.00	753.81	1,161.13	3,838.87	76.77
001-001-330300	Water Treatment R & M	20,000.00	1,216.97	1,535.03	18,464.97	92.32
001-001-330310	Water Conservation Program	3,000.00	0.00	281.20	2,718.80	90.62
001-001-330320	Community Events	7,500.00	119.99	1,455.41	3,544.59	70.89
001-001-330330	Horn Creek Lease	7,500.00	0.00	0.00	7,500.00	100.00
001-001-340100	Buildings R & M	8,000.00	1,518.01	1,518.01	6,481.99	81.02
001-001-340110	Grounds R & M	3,000.00	0.00	1,402.50	1,597.50	53.25
001-001-340200	Generator R & M	7,500.00	0.00	0.00	7,500.00	100.00
001-001-340300	Backhoe R & M	4,000.00	0.00	0.00	4,000.00	100.00
001-001-340400	Transportation	20,000.00	1,863.06	1,863.06	18,136.94	90.68
001-001-340500	NPDES Permit	2,500.00	0.00	0.00	2,500.00	100.00
001-001-340650	LGIIP Pool 5078 Expense	0.00	0.00	0.00	0.00	0.00
001-001-340700	Customer Assist Pymt Program	7,000.00	0.00	0.00	7,000.00	100.00
	MATL & SUPPLIES EXP.	469,600.00	23,225.65	40,905.91	428,694.09	91.28
04	CONTINGENCY	40,000.00	0.00	0.00	40,000.00	100.00
001-001-600000	Contingency	40,000.00	0.00	0.00	40,000.00	100.00
	CONTINGENCY	40,000.00	0.00	0.00	40,000.00	100.00
07	TRANSFERS					
001-001-350150	Transfer to MP Fund 002	0.00	0.00	0.00	0.00	0.00
001-001-350200	Transfer to SDC Fund 004-S	0.00	0.00	0.00	0.00	0.00
001-001-350300	Transfer to SDC Fund 005-W	28,348.00	0.00	0.00	28,348.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amt	Available %	Available
	TRANSFERS	28,348.00	0.00	0.00	28,348.00	0.00	28,348.00	100.00
	001-001 Totals:	1,141,152.00	70,971.65	136,240.08	1,004,911.92	0.00	1,004,911.92	88.06
	001 Totals:	1,141,152.00	70,971.65	136,240.08	1,004,911.92	0.00	1,004,911.92	88.06
002	MASTER PLAN FUND 002							
002-001	EXPENSES							
02	MAT'L & SUPPLIES EXP.							
002-001-310100	Access Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002-001-310265	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	MAT'L & SUPPLIES EXP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03	CAPITAL OUTLAY: SD							
002-001-360500	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002-001-360510	New Construction/Impvmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002-001-360560	Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY: SD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06	DEBT SERVICE							
002-001-390100	Flex-Lease Loan Re-Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
002-001-390200	Revenue Bond Re-Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07	TRANSFERS							
002-001-400950	Transfer to 005 Fund	83,500.00	0.00	0.00	83,500.00	0.00	83,500.00	100.00
	TRANSFERS	83,500.00	0.00	0.00	83,500.00	0.00	83,500.00	100.00
10	CAPITAL OUTLAY: CI							
002-001-360100	Equipment CI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY: CI	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var Encumbered Amt	Available % Available
	002-001 Totals:	83,500.00	0.00	0.00	83,500.00	100.00
	002 Totals:	83,500.00	0.00	0.00	83,500.00	100.00
003	BONDED DEBT FUND 003					
003-001	EXPENSES					
05	UNAPPROPRIATED					
003-001-370400	Unapp. Ending Fund Balance: S	0.00	0.00	0.00	0.00	0.00
003-001-370450	Unapp. Ending Fund Balance: M	120,000.00	0.00	0.00	120,000.00	100.00
	UNAPPROPRIATED	120,000.00	0.00	0.00	120,000.00	100.00
06	DEBT SERVICE					
003-001-370100	Bond Principal: S	0.00	0.00	0.00	0.00	0.00
003-001-370150	Bond Principal: MP	215,000.00	0.00	0.00	215,000.00	100.00
003-001-370200	Bond Interest: S	0.00	0.00	0.00	0.00	0.00
003-001-370250	Bond Interest: MP	220,000.00	0.00	0.00	220,000.00	100.00
003-001-370300	Bond Expense: S	0.00	0.00	0.00	0.00	0.00
003-001-370350	Bond Expense: MP	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	435,000.00	0.00	0.00	435,000.00	100.00
	003-001 Totals:	555,000.00	0.00	0.00	555,000.00	100.00
	003 Totals:	555,000.00	0.00	0.00	555,000.00	100.00
004	SEWER SDC/CIC FUND 004					
004-001	EXPENSES					
02	MATL. & SUPPLIES EXP.					
004-001-310265	Professional Services	15,000.00	0.00	0.00	15,000.00	100.00
	MATL. & SUPPLIES EXP.	15,000.00	0.00	0.00	15,000.00	100.00
03	CAPITAL OUTLAY: SD					
004-001-360105	Property Acquisition	0.00	0.00	0.00	0.00	0.00
004-001-360120	New Service Installations: SD	15,000.00	0.00	0.00	15,000.00	100.00
004-001-360500	Equipment SD	150,000.00	0.00	0.00	150,000.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var Encumbered Amt	Available % Available
004-001-360510	New Construction/Impvmt SD	1,271,000.00	0.00	0.00	1,271,000.00	100.00
004-001-360520	Inflow/Infiltration (SD)	50,000.00	0.00	0.00	50,000.00	100.00
004-001-360560	Engineering (SD)	200,000.00	11,874.24	11,874.24	188,125.76	94.06
	CAPITAL OUTLAY: SD	1,686,000.00	11,874.24	11,874.24	1,674,125.76	99.29
06	DEBT SERVICE					
004-001-390100	Flex-Lease Loan Re-Payment	70,000.00	0.00	0.00	70,000.00	100.00
	DEBT SERVICE	70,000.00	0.00	0.00	70,000.00	100.00
07	TRANSFERS					
004-001-400950	Transfer to 005 Fund	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	CAPITAL OUTLAY: CI					
004-001-360100	Equipment CI	30,000.00	0.00	0.00	30,000.00	100.00
004-001-360110	Safety Equipment CI	5,000.00	0.00	0.00	5,000.00	100.00
004-001-360130	New Construction/Impvmt. CI	40,000.00	0.00	0.00	40,000.00	100.00
004-001-360140	Lift Station Improvement CI	40,630.00	0.00	0.00	40,630.00	100.00
004-001-360150	Office Bldg. CI	10,000.00	0.00	0.00	10,000.00	100.00
004-001-360160	Engineering CI	30,000.00	0.00	0.00	30,000.00	100.00
004-001-360170	Computer/Office Equip. CI	40,000.00	462.00	462.00	39,538.00	98.84
004-001-360450	Rolling Stock	60,000.00	0.00	0.00	60,000.00	100.00
	CAPITAL OUTLAY: CI	255,630.00	462.00	462.00	255,168.00	99.81
	004-001 Totals:	2,026,630.00	12,336.24	12,336.24	2,014,293.76	99.39
005	004 Totals:	2,026,630.00	12,336.24	12,336.24	2,014,293.76	99.39
005-001	WATER SDC/CIC FUND 005					
02	EXPENSES					
005-001-310265	MATL & SUPPLIES EXP.	5,000.00	3,478.00	5,976.90	(976.90)	0.00
	Professional Services					
	MATL & SUPPLIES EXP.	5,000.00	3,478.00	5,976.90	(976.90)	0.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var Encumbered Amt	Available % Available
03	CAPITAL OUTLAY: SD					
005-001-360120	New Service Installations: SD	15,000.00	0.00	0.00	15,000.00	100.00
005-001-360180	Test Wells: SD	0.00	0.00	0.00	0.00	0.00
005-001-360600	Property Acquisition	0.00	0.00	0.00	0.00	0.00
005-001-380000	Engineering: SD	75,000.00	21,440.07	21,440.07	53,559.93	71.41
005-001-380100	Master Plan Improvements: SD	0.00	0.00	0.00	0.00	0.00
005-001-380110	New Construction/Impvmt: SD	993,000.00	0.00	0.00	993,000.00	100.00
	CAPITAL OUTLAY: SD	1,083,000.00	21,440.07	21,440.07	1,061,559.93	98.02
06	DEBT SERVICE					
005-001-390100	Flex-Lease: Loan Repayment	140,000.00	0.00	0.00	140,000.00	100.00
	DEBT SERVICE	140,000.00	0.00	0.00	140,000.00	100.00
07	TRANSFERS					
005-001-400950	Transfer to 004 Fund	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	CAPITAL OUTLAY: CI					
005-001-360100	Equipment: CI	34,548.00	0.00	0.00	34,548.00	100.00
005-001-360110	Safety Equipment: CI	5,000.00	0.00	0.00	5,000.00	100.00
005-001-360130	New Construction/Impvmt: CI	50,000.00	5,226.77	5,044.63	44,955.37	89.91
005-001-360150	Office Bldg: CI	10,000.00	0.00	0.00	10,000.00	100.00
005-001-360160	Engineering: CI	20,000.00	110.96	110.96	19,889.04	99.44
005-001-360170	Computer/Office Equip.: CI	40,000.00	0.00	0.00	40,000.00	100.00
005-001-360450	Rolling Stock	50,000.00	0.00	0.00	50,000.00	100.00
	CAPITAL OUTLAY: CI	209,548.00	5,337.73	5,155.59	204,392.41	97.54
	005-001 Totals:	1,437,548.00	30,255.80	32,572.56	1,404,975.44	97.73
	005 Totals:	1,437,548.00	30,255.80	32,572.56	1,404,975.44	97.73

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var Encumbered Amt	Available % Available		
	Report Totals:	5,243,830.00	113,563.69	181,148.88	5,062,681.12	0.00	5,062,681.12	96.54

PCJWSA Manager's Report
September 6, 2011

1. DEQ – As of this writing, we have had 1 permit violation for the month of August 2011.
2. OHS – No monitoring or other violations for the month of August 2011. At this time, the lab results from our Horn Creek testing regime have been positive, although somewhat of a mixed bag. We have significant testing still to do, and as you can observe by the budgeted line item for testing, there are some serious expenses involved. In just 2 months, we have spent almost \$3,000 of the budgeted \$15,000.00.
3. Audit FY 2010/2011 – The auditors were on site August 24-26 to perform the annual review of our accounting, procedures, minutes, etc. Everything went well with no major issues to report. Michelle did a great job preparing for their visit. One new item you will see in your Board packet is a copy of the check registers to go with the A/P reports. This change will address comments from the audit. The final audit should be available by October 2011.
4. BLM – On September 20, 2011, we are scheduled for a community meeting regarding the lease of the BLM property. BLM will be in attendance, but the meeting is not conducted by them. The purpose of the meeting is to hear thoughts and concerns from the community about the acquisition of the property. From that meeting, the management plan that Vice Chair McVicker has prepared may be amended to allow BLM to move forward with their portion of the lease.
5. **Surplus Parts & Equipment – I have recently had staff cleaning and re-organizing our maintenance shops and in the process “weeding out” parts that we no longer use and cannot return to the distributor. Most of the items are repair couplings for the water system which we either no longer use or do not fit the pipes we have. All of this is surplus and of no use to PCJWSA anymore. Additionally, the failed generator from the Woods lift station is no longer of any use to us. We also have a used flammable storage cabinet that is not an approved storage cabinet and is actually a liability to us. I am requesting that the Board declare all these items as surplus which will allow me to dispose of them. At this time I do not know if I can sell any of the items, but if approved by the Board as surplus, I can try. If I cannot sell the items I will scrap them.
6. **Recently, a Pacific City property owner contracted with a firm to install a ground-source heat pump system for them and without going into all the particulars of the project, in essence, well casings are drilled several hundred feet deep and then heat-exchange piping is placed in the wells. In order to drill the well, a substantial amount of water is required. Unfortunately, the area where this project was taking place is in a hydraulic gradient zone that can least afford to have this type of demand placed on the water system. A hydrant meter was offered, but not utilized.

I had several, “discussions” with the contractor regarding water use that were unsuccessful. The contractor used water from 2 separate houses totaling more than 6,000 cubic feet (50,000 gallons+) and in the process placed an undue demand on the water system in the area and potentially affecting many more properties with water low flow and pressure.

I believe the best resolution in that situation would have been to require the contractor to use a hydrant outside of that water pressure zone to fill his tanks. However, he declined to do so, and some of our policies are less than clear on this type of use of water. I think it may also be best to

disallow this type of water use from a residence and require the use of a monitored hydrant with a flow meter and backflow assembly attached. Thoughts/comments?

7. Hauled 225,000 gallons of bio-solids (68 loads) during August.
8. Painted the exterior of the Horn Creek generator building and sealed the CMU block on the process building (all done by PCJWSA staff).
9. I have scheduled Cummins NW to be on-site the first week of September to load-bank 4 generators and service the Horn Creek 750 kW unit. Cost is \$3,147.81.
10. Rags – 27, 14 man-hours.
11. SDCs 11/12 – 1 water and 1 sewer.



East Side of the Horn Creek Generator Building.
August 2011



North and West Sides of the Horn Creek Generator Building. Rusted Milk Can by Spencer Hurliman.
August 2011.



PACIFIC CITY JOINT WATER-SANITARY AUTHORITY

34005 Cape Kiwanda Drive • Post Office Box 520

Pacific City, Oregon 97135

Phone (503) 965-6636 • Fax (503) 965-6056

August 31, 2011

Fred Kalish, P.E.
Drinking Water Program
800 NE Oregon Street, Suite 640
Portland, Oregon 97232-2162

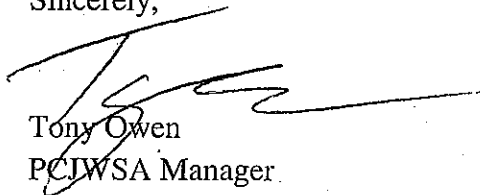
RE: Pb/Cu Test Results
PCJWSA; ID# 41100609

Dear Mr. Kalish,

Enclosed are the test results for the first round of Pb/Cu sampling with the Horn Creek SWTP on line. The original 20 sites from 1993 Pb/Cu Rule were sampled. In addition, I have enclosed a spreadsheet showing all Pb/Cu test results from 1993-2011 and a document that lists all sites and highlights the 90th percentile (0.0024 mg/l Pb, 0.444 mg/l Cu).

I understand that we will be required to do a minimum of two, six-month samplings with the Horn Creek facility running. I will plan to sample the next round in December 2011. If you have any questions please contact me.

Sincerely,



Tony Owen
PCJWSA Manager

Cc: PCJWSA Board of Directors
Tom Nielsen PE, Parametrix
Jake Hofeld PE, Parametrix
File

Encs: Sample Site ID
Lab Results
Pb/Cu Spreadsheet
90th Percentile Document



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August 17, 2011

Mr. Lyle Christensen
Oregon DEQ/NWR
2020 SW 4th Ave, Ste. 400
Portland, OR 97201-4987

RE: PCJWSA NPDES Permit Renewal
Permit #101519, File #66100

Dear Mr. Christensen,

I have reviewed the proposed draft renewal of the PCJWSA NPDES permit dated August 1, 2011. I note several changes and new additions to the permit, most of them are minor do not need to be discussed in detail.

The most notable item of the proposed permit is in Schedule "D", item #5, regarding the requirement to inspect the outfall diffuser in the Nestucca River, file a report of its condition and a Mixing Zone Modeling Analysis as required by the Department's 2007 Regulatory Mixing Zone Study Internal Management Directive. Further, these tasks are to be completed prior to the next permit renewal in 2016. I have further reviewed the information to be distributed as a part of the public review and comments of NPDES permit renewal process.

In regards to the proposed changes and additions to the new NPDES permit, I find nothing that would cause PCJWSA, or its customers, any undue hardships, nor do I find any unreasonable requirements or expectations. Similarly, the information to be distributed to the public for review and comment appears to portray PCJWSA WWTP operations accurately and factually.

Should PCJWSA have additional comments or any concerns, I will contact you during the public review period.

Sincerely,



Tony Owen

PCJWSA Manager

Cc: PCJWSA Board of Directors
Tom Nielsen, Parametrix
File