

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

September 6, 2011

Vice Chair McVicker called the September 2011 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present: Carolyn McVicker, Sean Lambert, Anne Price and Dick Carter. Doug Kellow arrived late.

Guests Present: Betty Robinson, Tim Hirsch, Howard Goodman and Dave Baxter

Staff Present: Tony Owen

MINUTES:

A. 08/02/11 Business Meeting Minutes

Motion

Director Price moved to approve the 08/02/11 Business Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 07/27, 08/02, 08/12, 08/29 and 09/06/2011.

Motion

Director Price moved to approve the payables for 07/27, 08/02, 08/12, 08/29 and 09/06/2011. Director Carter seconded, and the motion carried with four ayes.

B. Fiscal Year 2010-2011

As presented

MANAGER'S REPORT

Mr. Owen said that there is a community meeting scheduled for September 20, 2011 regarding the lease of the BLM property. Mr. Owen continued that BLM, not conducting the meeting will be in attendance to hear thoughts and concerns from the community about the acquisition of the property.

Mr. Owen reported that upon cleaning and reorganizing the maintenance shops PCJWSA has accumulated parts and equipment no longer needed. Mr. Owen said that he would like the Board to declare it surplus so it may be sold or disposed of.

Motion

Director Price moved to declare the parts and equipment as surplus so that it may be sold or disposed of. Director Carter seconded, and the motion carried with four ayes.

Mr. Owen reported that a property owner contracted a firm to install a ground source heat pump system for them which required drilling and a substantial amount of water. Mr. Owen suggested that the customer/contractor use a hydrant meter but it was not utilized. Mr. Owen continued that after several discussions with the contractor regarding water use in an area which can least afford that type of demand they used water from 2 separate houses totaling more than 6,000 cubic feet (50,000 gallons+). Mr. Owen recommended that a policy be put in place to require contractors to use a monitored hydrant with a flow meter and backflow assembly attached. This subject was tabled after discussion and the board requesting to see current policies.

GUEST QUESTIONS AND COMMENTS

None

RECESS FOR EXECUTIVE SESSION

- A. ORS 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigations likely to be filed and
- B. ORS 192.660 (2) (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

RECONVENE

The regular business meeting reconvened at 6:30 PM.

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 6:34 PM.

The PCJWSA Board of Directors approved these minutes on October 4, 2011 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager