

PACIFIC CITY JWSA BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES

April 5, 2011

Chairman Kellow called the April 2011 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present: Doug Kellow, Carolyn McVicker, Larry Rouse, Dick Carter and Anne Price.

Guests Present: Betty Robinson, Ielean Rouse, Howard Goodman and Dave Baxter.

Staff Present: Tony Owen

**MINUTES:**

A. 03/01/11 Regular Business Meeting Minutes

**Motion**

Director McVicker requested that the word Oregon be removed from page two, paragraph two. Director Rouse moved to approve the 03/01/11 Business Meeting Minutes as corrected. Director McVicker seconded, and the motion carried with five ayes.

**FINANCIAL REPORT**

A. Accounts Payable: 03/14, 03/29 and 04/05/11.

**Motion**

Director McVicker moved to approve the payables for 03/14, 03/29 and 04/05/11. Director Price seconded, and the motion carried with five ayes.

B. Fiscal Year 2010-2011

As presented

## **MANAGER'S REPORT**

Mr. Owen gave an overview of the software/hardware upgrades that PCJWSA requires and discussion ensued regard moving the billing statement from a postcard to an 8 ½ x 11 format. Discussion continued regarding the web based payment system available on the new software.

## **UNFINISHED BUSINESS**

### **A. Horn Creek**

Mr. Owen reported that the last two and one half weeks have been spent recalibrating instrumentation. Mr. Owen gave a dissertation of the tests and samples being analyzed. Director Carter said that he appreciated all of the information he received on the Horn Creek Project while out of town. Director Rouse asked when water would be available to the public and Mr. Owen responded hopefully by May 1, 2011. Director Carter asked if PCJWSA had the situation resolved with Water Watch and Mr. Owen replied in the negative but negotiations continue.

### **B. Budget 2011 - 2012**

Mr. Owen stated that he had sent out a very rough draft of the budget and a second draft would be sent out next week. Mr. Owen continued that the 002 Fund will have an estimated \$83,500.00 working capital at the end of this fiscal year and instead of keeping this fund open for 2011/2012 Mr. Owen proposed to close the fund and transfer the balance to the 005 Fund. Mr. Owen continued that the 001 Fund normally distributes monies to both the 004 Fund and 005 Fund but he proposed to only distribute to the 005 Fund in 2011. Mr. Owen continued with revenue changes and an increased billing tier in the water revenue.

## **GUEST QUESTIONS AND COMMENTS**

Mr. Baxter asked to hear more about Water Watch. Mr. Owen replied that the only item currently open for public knowledge is that there is an organization that filed an argument with the Oregon Water Resources regarding PCJWSA's use of Horn Creek water. Mr. Owen continued that there were ongoing confidential negotiations between PCJWSA and Water Watch.

Ielean Rouse asked about an article on waste water discharge in the Nestucca River and Mr. Owen gave an overview of the National Pollutant Discharge Elimination System (NPDES) permit that PCJWSA holds and renews every six years. Mr. Owen continued that PCJWSA reports all permit exceedances to the proper regulatory agencies. Discussion continued.

**UNSCHEDULED**

**NEW BUSINESS**

**CHAIRMAN/DIRECTOR COMMENTS**

Chairman Kellow adjourned the regular meeting at 5:46 PM.

The PCJWSA Board of Directors approved these minutes on May 3, 2011 by the following votes:

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Doug Kellow, Chairman

\_\_\_\_\_  
Tony Owen, Authority Manager