

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

December 7, 2010

Chairman Kellow called the December 2010 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present: Doug Kellow, Carolyn McVicker, Anne Price, and Larry Rouse. Dick Carter was absent.

Guests Present: Betty Robinson, George Baumgardner, Tim Hirsch, Lee Niemeyer, Scott Culp, Allen Willis, Dave Baxter and Howard Goodman.

Staff Present: Tony Owen, Michelle Hughes, Ray Cloud, Ray Browning, Pat Hurliman and Josh Armstrong.

MINUTES:

A. 11/02/10 Regular Business Meeting Minutes

Motion

Director Price moved to approve the 11/02/10 Business Meeting Minutes. Director Rouse seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 11/12, 11/24 and 11/30/2010.

Motion

Director Rouse moved to approve the payables for 11/12, 11/24 and 11/30/2010. Director McVicker seconded, and the motion carried with four ayes.

B. Fiscal Year 2009-2010 and 2010-2011

As presented

MANAGER'S REPORT

Mr. Owen reported that line flushing of the water distribution system was complete. Mr. Owen continued that a water mainline valve on Nestucca Blvd. was replaced along with a water mainline blow-off on "A" St. in Woods.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen said the generator had been started, tested and although very loud, ran well. Mr. Owen continued that the project itself came to a standstill for a few days when the contractor shut it down, but, after a meeting with the contractors, engineers, inspectors and PCJWSA on December 1, 2010 things are back on track.

UNSCHEDULED

A. Nestucca Landing

Mr. Owen reported that Harper Houf delivered drawings for a small development on Pacific and Sunset and asked for a letter of availability. Mr. Owen stated that with conditions the letter could be issued.

Motion

Director Rouse moved to approve the letter of availability with the conditions that Mr. Owen felt were necessary. Director Price seconded, and the motion carried with four ayes.

B. Chamber Award

Mr. Owen stated that PCJWSA won the 2010 Volunteer Award from the Chamber of Commerce.

C. Truck

Mr. Owen said the Nestucca Rural Fire Department had two used service trucks for sale and requested authorization to purchase one for \$3,000.00.

Motion

Director Price moved to approve the purchase of one service truck from the Nestucca Rural Fire Department for \$3,000.00. Director McVicker seconded, and the motion carried with four ayes.

D. Web Site

Mr. Owen reported that the Manager's Report and Board Packet can now be viewed on the PCJWSA website. Mr. Owen stated that they should be online a few days before each meeting.

NEW BUSINESS

Chairman Kellow read into the record the attached letter to honor Mr. Owen for his 20 years of service. The letter was followed with a gift of a cigar humidor.

GUEST QUESTIONS AND COMMENTS

None

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 5:45 PM.

The PCJWSA Board of Directors approved these minutes on January 4, 2011 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager