

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

July 6, 2010

Vice-Chair Carolyn McVicker called the July 2010 business meeting to order at 5:06 PM, in the Authority's meeting room.

Directors present: Carolyn McVicker, Dick Carter and Larry Rouse. Anne Price arrived late and Doug Kellow was absent

Guests Present: Betty Robinson, George Baumgardner, Howard Goodman and Dave Baxter

Staff Present: Ray Cloud. Tony Owen arrived late

OFFICER ELECTIONS

Director McVicker stated that elections were necessary for the Chair, Vice-Chair and Secretary.

Motion

Director Rouse nominated Director Kellow to the position of Chairman. Director Carter seconded, and the motion carried with three ayes.

Motion

Director Rouse nominated Director McVicker to the position of Vice-Chair. Director Carter seconded, and the motion carried with three ayes.

Motion

Director Rouse nominated Director Carter to the position of Secretary. Director McVicker seconded, and the motion carried with three ayes.

MINUTES:

A. 06/01/10 Budget Hearing Meeting Minutes

Motion

Director Rouse moved to approve the 06/01/10 Business Meeting Minutes. Director Carter seconded, and the motion carried with three ayes.

B. 06/01/10 Business Meeting Minutes

Motion

Director Rouse moved to approve the 06/01/10 Business Meeting Minutes as corrected. Director Carter seconded, and the motion carried with three ayes.

C. 06/29/10 Budget Hearing Meeting Minutes

Motion

Director Rouse moved to approve the 06/29/10 Budget Hearing Meeting Minutes. Director Carter seconded, and the motion carried with three ayes.

D. 06/29/10 Budget Adoption Meeting Minutes

Motion

Director Rouse moved to approve the 06/29/10 Budget Adoption Meeting Minutes. Director Carter seconded, and the motion carried with three ayes.

FINANCIAL REPORT

E. Accounts Payable: 06/14, 06/18, 06/28 and 07/06/2010.

Motion

Director Rouse moved to approve the payables for 06/14, 06/18, 06/28 and 07/06/2010. Director Carter seconded, and the motion carried with three ayes.

F. Fiscal Year 2009-2010

As presented

MANAGER'S REPORT

Director McVicker stated that Mr. Owen asked her to cover the Dory Days parade. Director McVicker reported that PCJWSA was participating in the parade with a live band performing on a float and that for insurance purposes this needed to be approved by the Board of Directors.

Motion

Director Rouse moved to approve for all reasons including insurance that a band be allowed to perform on the PCJWSA float. Director Carter seconded, and the motion carried with three ayes.

Director McVicker reported that Mr. Owen asked the board to approve the requirement of the installation of a personal shut off valve immediately downstream of the water meter for all new SDC applicants. Director Carter stated that he wasn't sure that PCJWSA had the authority to require that. Director McVicker suggested that before going any further Mr. Owen research the matter. The matter was tabled.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Ray Cloud said that startup was underway. Director Carter asked when the testing would be completed and Mr. Cloud replied in a few weeks.

B. Customer Assistance Program

Nothing to report.

C. Accessory Dwelling Units (ADUs)

Nothing to report.

NEW BUSINESS

A. Vice-Chair McVicker said there was a request for a waiver to allow a temporary mobile kitchen connection from the Twist Wine Company.

Sean Carlton from the Twist Wine Company gave an overview of the Twist Wine Company and the reason for the mobile kitchen. Discussion ensued regarding the temporary mobile kitchen. Mr. Owen arrived to the meeting during this discussion and was asked to give a summary of Resolution 05-02 requiring Twist Wine Company to ask for a waiver and its intent. Mr. Owen stated that when it was written that there were several properties wanting to put in several living/commercial units on one property. The intent was to keep temporary units from overtaking the town. Discussion continued including the amount of water usage, backflow assembly, grease trap and disposal of gray water. Ilean Rouse asked if there was a timeline on the waiver and Mr. Owen replied that his recommendation to the Board would be a six month waiver with reevaluation at that time. Director Price and Director Carter agreed with the reevaluation at a sixth month period. Mr. Owen stated that PCJWSA will be dealing directly with Twist Wine Company and if Twist Wine Company moved or was sold the agreement would be null and void.

Motion

Director Price made a motion to approve a waiver for six months to allow temporary mobile kitchen connections for Twist Wine Company on the condition that the water and sewer are temporary connect/disconnect. This waiver is to be reevaluated for possible extension at the end of the six month period. Mr. Owen will prepare a draft of other conditions to be approved by the Board before enactment of waiver. Director Carter seconded, and the motion carried with four ayes.

GUEST QUESTIONS AND COMMENTS

Sean Carlton asked about the original ordinance spoken about earlier and Mr. Owen replied for the majority, the ordinance was written to prohibit multiple connections on a single property without paying SDC's and monthly fees.

UNSCHEDULED

Director McVicker asked if Mr. Owen had any comments on Horn Creek and Mr. Owen described the start-up process that was in progress.

CHAIRMAN/DIRECTOR COMMENTS

None

Director McVicker adjourned the regular meeting at 5:58 PM.

The PCJWSA Board of Directors approved these minutes on August 3, 2010 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager