

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

May 4, 2010

Chairman Kellow called the May 2010 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present: Doug Kellow, Carolyn McVicker, Dick Carter and Larry Rouse. Anne Price was absent.

Guests Present: Betty Robinson, Ielean Rouse, George Baumgardner, Howard Goodman and Dave Baxter

Staff Present: Tony Owen, Ray Cloud, Ray Browning and Michelle Hughes

MINUTES:

A. 04/06/10 Business Meeting Minutes

Motion

Director Rouse moved to approve the 04/06/10 Business Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 04/15, 04/20, 4/28 & 05/04/10.

Motion

Director McVicker moved to approve the payables for 04/15, 04/20, 4/28 & 05/04/10. Director Rouse seconded, and the motion carried with four ayes.

B. Fiscal Year 2009-2010

As presented

MANAGER'S REPORT

Mr. Owen reported that the annual DEQ inspection was completed and there was no issue.

Mr. Owen said that he had a meeting with Ann Reibach of CARE about a Customer Assistance Program. Mr. Owen requested some guidelines from the Board of Directors as to what customers would be targeted and what the requirements would be to assisting an individual. Mr. Owen noted that CARE would be in control of determining the actual individuals to be assisted based on the PCJWSA set guidelines. Director Rouse asked if the guidelines could be changed if the program wasn't working as intended and Mr. Owen replied in the affirmative. Director McVicker asked if there were other company programs that the Board could use to assist in writing PCJWSA's program. Michelle Hughes responded that there were several organizations that have assistance programs on their websites. Mr. Owen asked Ms. Hughes to email examples to the Board of Directors.

Mr. Owen reported that Josh Armstrong went to a Backflow Certification Class and passed. Director Kellow congratulated Mr. Armstrong.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen stated that weather was continuing to be a large issue in the completion of the project. Mr. Owen said that although the written schedule had not changed the project would not be complete until mid to late July.

Mr. Owen said that not on the agenda was a public hearing set for July 8, 2010 regarding an increase in SDC's.

B. 2010/2011 Budget

Mr. Owen informed the Board that the increase in SDC's was shown on the budget in the case that the Board approved the increases. Director Rouse noted that the wastewater treatment plant was at mid span of its life and asked if PCJWSA was planning for a new plant. Mr. Owen replied in the affirmative, that it would only be a matter of time before PCJWSA would have to go to the customers and ask for another bond levy. Mr. Owen continued with describing the improvements that had already been done and which need to be done including a secondary clarifier which would cost about one million dollars. Mr. Owen also said that new government regulations and required studies were going to be very expensive.

Mr. Owen highly recommended that the SDC's proposed be enacted in full. Discussion ensued.

GUEST QUESTIONS AND COMMENTS

Dave Baxter asked if the budget was available online and Mr. Owen replied in the negative but it would be available for viewing in the office May 7, 2010.

UNSCHEDULED

Mr. Owen reminisced about his coming to work for PCJWSA twenty years ago and the original job interviews with Director Carter.

CHAIRMAN/DIRECTOR COMMENTS

None

Director Kellow adjourned the regular meeting at 5:39 PM.

The PCJWSA Board of Directors approved these minutes on June 1, 2010 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager