

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

November 3, 2009

Chairman Kellow called the November 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Kellow, Dick Carter, Carolyn McVicker, Anne Price and Larry Rouse.

Guests present were Betty Robinson, Ielean Rouse, and George Baumgardner.

Staff present was Tony Owen and Ray Cloud

MINUTES:

A. 10/06/09 Business Meeting Minutes

Motion

Director Carter moved to approve the 10/06/09 Business Meeting Minutes. Director Rouse seconded, and the motion carried with four ayes and one abstention.

FINANCIAL REPORT

A. Accounts Payable: 10/07, 10/15, 10/22 and 11/03/09.

Motion

Director Rouse moved to approve the payables for 10/07, 10/15, 10/22 and 11/03/09. Director Carter seconded, and the motion carried with five ayes.

B. Fiscal Year 2009 - 2010

As presented.

MANAGER'S REPORT

Mr. Owen reported that he had obtained prices on three new dump trucks. Mr. Owen continued that a new GMC Duramax was \$59,870.00, the Ford F-750 was \$63,651.00 and the Freightliner was \$73,900.00. Mr. Owen reported the Freightliner would be his first choice however; it would be the most expensive. Mr. Owen recommended that he do more research and come back to the Board with more options.

Mr. Owen said that the 2008 Ford developed a rear main leak and was taken to Tillamook Ford for warranty repair. Mr. Owen stated that when it was picked up, the transmission was no longer shifting out of second gear. Mr. Owen continued that after several days Tillamook Ford ordered a new transmission and will be installing it in the near future.

Mr. Owen reported that a new water service was installed to the Library Thrift Store and this repair cost was \$3,000.00 which included almost \$1,700.00 in labor. Mr. Owen said that this did not include cold pack expenses of \$1,200.00.

Mr. Owen stated that it had been five years since the server computer had been upgraded and it is now due to be done. Mr. Owen reported that five years ago the cost was \$11,500.00 and the current quoted cost is \$10,000.00.

Motion

Director Rouse moved to authorize the Authority Manager to spend approximately \$10,000.00 to replace the server computer. Director McVicker seconded, and the motion carried with five ayes.

Mr. Owen reported that the audited financial statements for 2008 – 2009 were completed and handed out copies. Mr. Owen continued that if there were any questions to please see him.

Mr. Owen said that the Update of the Sewer and Water System Development Charges report was in with the recommendations for increased rates. Mr. Owen continued that if the board chooses to increase rates a hearing would need to be held and the public notified for comments.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen reported that the first concrete pour was made on Wednesday October 28, 2009. Mr. Owen continued with a brief overview of the work done during October including work order changes.

B. Airport Lift Station

Mr. Owen said there was nothing new to report.

C. BLM Land

Mr. Owen said there was nothing new to report.

NEW BUSINESS

None

GUEST QUESTIONS AND COMMENTS

None

UNSCHEDULED

Mr. Owen reported that he ran across his evaluation from spring of 2008 in which there were some specific items that he was to have completed by spring of 2009. Mr. Owen continued that those items were not finished and the evaluation had not been signed. Mr. Owen said that he would distribute the evaluation and go forward.

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 5:42 PM.

The PCJWSA Board of Directors approved these minutes on December 1, 2009 by the following votes:

Aye _____ Nay _____ Abstain _____ Absent _____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager