

PACIFIC CITY JWSA BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES

October 6, 2009

Chairman Kellow called the October 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Kellow, Dick Carter, Carolyn McVicker and Larry Rouse. Anne Price was absent.

Guests present were Betty Robinson, Ielean Rouse, and George Baumgardner.

Staff present was Tony Owen and Ray Cloud

**MINUTES:**

A. 09/01/09 Business Meeting Minutes

**Motion**

Director Rouse moved to approve the 09/01/09 Business Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

**FINANCIAL REPORT**

A. Accounts Payable: 09/15, 09/25 and 10/06/09.

**Motion**

Director Rouse moved to approve the payables for 09/15, 09/25 and 10/06/09. Director McVicker seconded, and the motion carried with four ayes.

B. Fiscal Year 2009 - 2010

As presented.

## **MANAGER'S REPORT**

Mr. Owen stated that he had been looking for a used 5-7 yard dump truck for well over a year with a budgeted price of \$60,000.00. Mr. Owen continued that the used dump trucks have been not worth purchasing and would like to pursue a new vehicle. Mr. Owen asked the Board for an amount that the Board would be comfortable spending if he found something of interest.

Director Carter stated that there were two issues, one being the size of the dump truck needed and second, how much does PCJWSA want to spend. Director Carter agreed that a larger dump truck is needed. Discussion ensued with the Board deciding to have Mr. Owen bring forth more information and proposals on new trucks.

Mr. Owen said that Tillamook PUD requested an easement at the Woods lift station on East Street for a guy wire. Mr. Owen continued that he would like the Board to approve the easement in advance unless there is something detrimental to PCJWSA when it is presented.

### **Motion**

Director Rouse moved to authorize the Authority Manager and the Board Chair to sign any easement form presented by Tillamook Public Utility District for an anchor guy wire within the Woods lift station property as long as it is not detrimental to PCJWSA. Director Carter seconded, and the motion carried with four ayes.

Mr. Owen said that the contractor hired to excavate and install the electrical for a new duplex on Cape Kiwanda Drive was notified that the electrical installation could possibly be in the way of the sewer extension. Mr. Owen informed the general contractor that the electrical conduit was installed on the center line of where the sewer line needed to be. Mr. Owen reported that the general contractor asked what was going to be done and Mr. Owen told him that it could possibly have to be moved and when the contractor asked who was going to pay Mr. Owen said not PCJWSA. Discussion ensued.

## **UNFINISHED BUSINESS**

### **A. Horn Creek**

Mr. Owen reported that all of the water line and electrical conduit is in and under the Nestucca River. Mr. Owen said that the general and subcontractor again asked for compensation for rock boring and Mr. Owen answered them in the negative because of the clear specifications. Mr. Owen also let the subcontractor know that he needed to deal with the general contractor who in turn would approach PCJWSA with any change orders. Chairman Kellow reiterated that they should have bid worst case scenario with the information given to them from the geo technologists.

### **B. Airport Lift Station**

Mr. Owen said the only thing to report was the approval from the Department of State Lands.

C. BLM Land

Mr. Owen reported that he and Director McVicker met with Brad Keller of BLM on September 18, 2009. Mr. Owen continued that Mr. Keller suggested starting community meetings immediately and that he was retiring at the first of the year.

**NEW BUSINESS**

None

**GUEST QUESTIONS AND COMMENTS**

None

**UNSCHEDULED**

None

**CHAIRMAN/DIRECTOR COMMENTS**

None

Director Kellow adjourned the regular meeting at 5:30 PM.

The PCJWSA Board of Directors approved these minutes on November 3, 2009 by the following votes:

Aye\_\_\_\_\_ Nay\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Doug Kellow, Chairman

\_\_\_\_\_  
Tony Owen, Authority Manager