

PACIFIC CITY JWSA BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES

August 4, 2009

Chairman Kellow called the August 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Kellow, Dick Carter, Carolyn McVicker and Larry Rouse. Anne Price arrived late.

Guests present were Betty Robinson, Ilean Rouse, and George Baumgardner.

Staff present was Tony Owen

**MINUTES:**

A. 07/01/09 Business Meeting Minutes

Director McVicker questioned the number of ayes on each of the motions to approve the various June minutes. After discussion it was decided to have the prior meeting minutes checked and to table the current minutes until the next meeting.

**FINANCIAL REPORT**

A. Accounts Payable: 07/14, 07/29 and 08/04/09.

**Motion**

Director Rouse moved to approve the payables for 07/14, 07/29 and 08/04/09. Director Carter seconded, and the motion carried with four ayes.

B. Fiscal Year 2008 – 2009

As presented.

C. Fiscal Year 2009 – 2010

As presented.

**MANAGER'S REPORT**

Mr. Owen stated that because of changes in the Safe Drinking Water Act, Horn Creek requires some expensive tests that were not budgeted for. Mr. Owen gave a description

and explanation of each of the tests. Mr. Owen continued that the results have been very positive. Discussion ensued.

Mr. Owen stated that the annual audit was scheduled for August 21<sup>st</sup> and 22<sup>nd</sup>.

Mr. Owen stated that Mr. and Mrs. Tyler requested an availability letter for a duplex on Cape Kiwanda Drive. Mr. Owen recommended to the board that it be approved. Mr. Owen continued that the Taylor's would be responsible for costs of extending the sewer line.

**Motion**

Director McVicker moved to issue a letter of availability to the Tyler's for water and sewer at tax lot 4S11 13D 05101 on Cape Kiwanda Drive. Director Carter seconded, and the motion carried with five ayes.

**UNFINISHED BUSINESS**

A. Horn Creek

Mr. Owen said that the first easement with Ron and Vonnie Hurliman was finalized, recorded and the building permit could now be applied for. Mr. Owen continued with the progress of the project including the inability of Correct Equipment to provide all of the necessary documents to proceed with their portion of the project. Mr. Owen went over the original costs of Parametrix construction phase services for Horn Creek, \$354,510.00, and the necessity of reducing those costs per the board's earlier decision. Mr. Owen said after changes it is currently \$267,000.00 which includes the resident construction observer. Discussion continued with methods of reducing the costs.

B. Airport Lift Station

Nothing to report.

C. BLM Land

Nothing to report.

**NEW BUSINESS**

**GUEST QUESTIONS AND COMMENTS**

None

**UNSCHEDULED**

None

**CHAIRMAN/DIRECTOR COMMENTS**

None

Director Kellow adjourned the regular meeting at 5:52 PM.

The PCJWSA Board of Directors approved these minutes on September 1, 2009 by the following votes:

Aye\_\_\_\_\_ Nay\_\_\_\_\_ Abstain\_\_\_\_\_ Absent\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Doug Kellow, Chairman

\_\_\_\_\_  
Tony Owen, Authority Manager