

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

July 1, 2009

Vice Chairman McVicker called the July 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

OATHS OF OFFICE

Michelle Hughes swore in Doug Kellow and Dick Carter as Directors of the Pacific City Joint Water-Sanitary Authority.

Directors present were Doug Kellow, Dick Carter, Carolyn McVicker and Larry Rouse. Anne Price arrived late.

Guests present were Betty Robinson, Ilean Rouse, and George Baumgardner.

Staff present was Tony Owen, Ray Cloud, and Michelle Hughes

MINUTES:

A. 05/28/09 Horn Creek Intent to Award

Motion

Director Rouse moved to approve the 05/28/09 Horn Creek Intent to Award Meeting Minutes. Director McVicker seconded, and the motion carried with four ayes.

B. 06/02/09 Budget Hearing Meeting Minutes

Motion

Director Carter moved to approve the 06/02/09 Budget Hearing Meeting Minutes. Director McVicker seconded, and the motion carried with four ayes.

C. 06/02/09 Business Meeting Minutes

Motion

Director McVicker moved to approve the 06/02/09 Business Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

D. 06/05/09 Horn Creek Construction Award Meeting Minutes

Motion

Director Rouse moved to approve the 06/05/09 Horn Creek Construction Award Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

E. 06/10/09 Horn Creek Pall Award Meeting Minutes

Motion

Director Carter moved to approve the 06/10/09 Horn Creek Pall Award Meeting Minutes. Director McVicker seconded, and the motion carried with four ayes.

F. 06/17/09 Horn Creek Equipment Bid Opening Meeting Minutes

Motion

Director McVicker moved to approve the 06/17/09 Horn Creek Equipment Bid Opening Meeting Minutes. Director Rouse seconded, and the motion carried with four ayes.

G. 06/23/09 Budget Adoption and Horn Creek Update Meeting Minutes

Director Rouse asked if it was correct that two hours after a bid is opened the contractors must provide a list of their first tier contractors. Mr. Owen replied in the affirmative.

Motion

Director Rouse moved to approve the 06/23/09 Budget Adoption and Horn Creek Update Meeting Minutes. Director Carter seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 06/09, 06/16, 6/26 and 07/01/2009.

Motion

Director Rouse moved to approve the payables for 06/09, 06/16, 6/26 and 07/01/2009. Director Carter seconded, and the motion carried with four ayes.

B. Fiscal Year 2008 - 2009

As presented.

Chairman Kellow acknowledged the arrival of Anne Price.

OATH OF OFFICE

Michelle Hughes swore in Anne Price as a Director of the Pacific City Joint Water-Sanitary Authority.

MANAGER'S REPORT

Mr. Owen stated that the bio-solids trailer needed to be repaired at a cost of about \$4,000.00

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen said that the pre-construction meeting was held on June 23, 2009.

Mr. Owen reported that the generator originally approved to be purchased has come down in price so much that it would be prudent to increase the size. Discussion ensued regarding the generator, its life span and the decrease in pricing.

Motion

Director Carter moved to authorize the Authority Manager to purchase the 750KW generator and fuel system tank from Cummins Northwest, LLC for the stated price of \$107,350.00. Director Price seconded, and the motion carried with five ayes.

Mr. Owen said that as stated prior the PCJWSA attorneys are concerned that PCJWSA does not own the property at Horn Creek. Mr. Owen continued that PCJWSA is working on a blanket easement with the property owners to be redone when the project is complete with a final evaluation of consideration. Mr. Owen said that PCJWSA is operating on a handshake agreement with the Hurliman's until the final easement is in place. Discussion continued.

Mr. Owen reported that work on the Horn Creek project was going to be delayed due to a 1200C permit that was originally thought not to be required. Mr. Owen continued that changes in DEQ policy now requires this permit and if all goes well it should take about one week.

B. Airport Lift Station

Mr. Owen reported that construction will not begin this summer or early fall but next spring.

C. BLM Land

Mr. Owen said there was nothing to report.

NEW BUSINESS

A. Certify May 2009 Election Results

Motion

Director McVicker moved to certify the results of the May 19, 2009 election. Director Rouse seconded, and the motion carried with five ayes. Chairman Kellow read into the record Douglas Kellow received 183 votes for position #1, Anne Price received 176 votes for position #2 and Dick Carter received 175 for position #3.

GUEST QUESTIONS AND COMMENTS

None

UNSCHEDULED

None

CHAIRMAN/DIRECTOR COMMENTS

Director Rouse commented on the letter sent to a customer regarding their water turned off for a leak and the treatment that a PCJWSA employee received. Discussion ensued regarding this particular situation.

Director Kellow adjourned the regular meeting at 6:02 PM.

The PCJWSA Board of Directors approved these minutes on August 4, 2009 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager