

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

March 3, 2009

Chairman Kellow called the March 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Kellow, Carolyn McVicker, Larry Rouse and Anne Price. Dick Carter was absent.

Guests Present: Betty Robinson, Ielean Rouse, George Baumgardner and Daryl Jimerson.

Staff Present: Tony Owen, Michelle Hughes

MINUTES:

A. 02/03/09 Business Meeting Minutes

Motion

Director Price moved to approve the 02/03/09 Business Meeting Minutes. Director Rouse seconded, and the motion carried with four ayes.

B. 02/12/09 Special Meeting Minutes

Motion

Director Rouse moved to approve the 02/12/09 Business Meeting Minutes. Director Price seconded, and the motion carried with four ayes.

C. 02/17/09 Special Meeting Minutes

Motion

Director McVicker moved to approve the 02/17/09 Business Meeting Minutes. Director Rouse seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 02/12, 02/26 and 03/03/2009.

Motion

Director McVicker moved to approve the payables for 02/12, 02/26 and 03/03/2009. Director Price seconded, and the motion carried with four ayes.

B. Fiscal Year 2008 – 2009

As presented.

MANAGER'S REPORT

As presented.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen reported that PCJWSA had its first permit which was issued by the Department of State Lands. Discussion continued on all of the permits applied for and their progression.

B. Airport Lift Station

Mr. Owen said that the Airport Lift Station pressure main was tied in and is back up and running. Mr. Owen continued that there were approximately 200 man hours in the project and \$41,000.00 in mechanical expenses which did not include electrical estimated at \$30,000.00. Mr. Owen reported that there was a substantial amount of money saved by doing the work in house and he commended Ray Cloud and staff for doing a great job. Mr. Owen said that previously it was discussed that PCJWSA would need to raise sewer rates to cover this project but now felt that it should be capitalized and not affect rates. The Board agreed and discussion continued regarding the cleanup of the project and appreciation of the surrounding businesses patience.

C. BLM Property

Mr. Owen reported that an application was in the process to acquire an R & PP lease for the 80 acres. Mr. Owen continued that he had asked both CPAC and the Chamber of Commerce for letters of support to accompany the application and both groups agreed. Mr. Owen continued that the Pacific City Heights Neighborhood Association submitted a letter of support as well. Mr. Owen said that PCJWSA welcomes letters from businesses and individuals alike. Chairman Kellow noted that the Tillamook Commissioners were very supportive of PCJWSA taking on the project.

D. 09/10 Budget

Mr. Owen relayed that he had started working on the budget and is in the process of looking at the current rate schedule and at different options and alternatives, especially with water conservation issues. Mr. Owen reported that in general PCJWSA needs about \$100,000.00 more to operate in the 2009-2010 year. Mr. Owen gave an overview of his thoughts looking at 2009-2010 and asked the Board if they concurred. Discussion ensued with the Board of Directors concurring with Mr. Owen's direction.

NEW BUSINESS

GUEST QUESTIONS AND COMMENTS

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 5:45 PM.

The PCJWSA Board of Directors approved these minutes on April 7, 2009 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager