

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

February 3, 2009

Chairman Kellow called the February 2009 business meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Kellow, Carolyn McVicker, Larry Rouse and Anne Price. Dick Carter was absent.

Guests Present: Betty Robinson, Ielean Rouse, Mr. and Mrs. Renner, Phil Hurliman and Doug Olson

Staff Present: Tony Owen, Ray Cloud

MINUTES:

A. 01/06/09 Business Meeting Minutes

Motion

Director Rouse moved to approve the 01/06/09 Business Meeting Minutes. Director McVicker seconded, and the motion carried with four ayes.

B. 01/22/09 Business Meeting Minutes

Motion

Director Rouse moved to approve the 01/22/09 Business Meeting Minutes. Director Price seconded, and the motion carried with four ayes.

FINANCIAL REPORT

A. Accounts Payable: 01/14, 01/28 & 2/3/09.

Motion

Director McVicker moved to approve the payables for 01/14, 01/28 & 2/3/09. Director Price seconded, and the motion carried with four ayes.

B. Fiscal Year 2008 – 2009

As presented.

C. Budget Calendar

Mr. Owen stated that if there were no major conflicts with the calendar given to the Board of Directors he would forward it to the Budget Committee. With no conflicts heard Mr. Owen gave an overview of the calendar.

MANAGER'S REPORT

Mr. Owen said that at the last Board Meeting a discussion was held about an easement encroachment. Mr. Owen stated that he had met with the property owners and afterwards the owners asked if there was any other recourse. Mr. Owen continued that he informed them that they could meet with the Board of Directors and they were present at tonight's meeting. Director Rouse reported to Mr. and Mrs. Renner that he had no doubt to their willingness and financial ability to correct the encroachment if something came up but if the Board approved this then PCJWSA is subject to all exceptions. Mrs. Renner said she understood but this situation so small that it would only take an hour to move the stones in question not days as would be with a permanent structure. Mrs. Renner stated that when they read the easement they did not take rocks as included. Director Kellow asked if they were completed with the landscaping and Mrs. Renner said yes, the rock was placed as a safety structure. Director Rouse said that he had walked the areas and didn't feel that there was a hazard. Director Price stated that she also had walked the area and felt the area was only a two foot drop and her reason for not making an exception was that there were other ways of diverting the elevation issue. Director McVicker said that she also agreed, that consistency is imperative and believes that the Board should hold to legal counsel and not make an exception in this matter. Mrs. Renner continued that the rocks were not permanent. Discussion continued until the Board of Directors concurred with the original decision of staying with the original easement agreement.

Mr. Owen reported that in June 2010 the original sewer bond will be retired.

Mr. Owen stated that Zwald performed some TVing and sewer cleaning. Mr. Owen continued that there are several areas that have been damaged that must be repaired. Mr. Owen said that the cost was \$12,000.00 for a little over a week's work but money well spent.

UNFINISHED BUSINESS

A. Horn Creek

Mr. Owen reported that PCJWSA is still waiting for permits. Mr. Owen continued that the electrical change of boring under the Nestucca River has delayed the project a small amount of time and with DSL, the worst case scenario is the first of March. Mr. Owen stated that he was still working on design and cost estimates. Mr. Owen said that

PCJWSA has applied for grants with ODF&W for \$75,000.00 to upgrade the fish intake and \$60,000.00 for the rock weir.

B. Airport Lift Station

Mr. Owen stated that staff members have removed all of the equipment from the lift station and cleaned and painted it. Mr. Owen said that he hoped that the electrical panels would arrive late next week.

Mr. Owen said that three contractors bid on the clearing and backfilling of 6335 Pacific Avenue; Coastway bid \$9,460.00, Earthworks Excavation bid \$19,760.00 and Big Rock Excavation bid \$11,967.50. Mr. Owen recommended that Coastway Construction be awarded the job.

Motion

Director Rouse moved to authorize the Authority Manager to award the lot cleanup and building and organics removal to the lot adjacent to the Airport Lift Station, 6335 Pacific Avenue to Coastway Construction. Director McVicker seconded, and the motion carried with four ayes.

Mr. Owen reported that the PCJWSA insurance company has agreed to reconsider their rejection of the insurance claim submitted for the Airport Lift Station.

NEW BUSINESS

GUEST QUESTIONS AND COMMENTS

Mr. Phil Hurliman informed the Board of Directors that he asked Mr. Owen to put the need for a new streetlight in Woods on a Business Meeting Agenda. Mr. Hurliman continued that he was not happy that it had not happened. Mr. Hurliman stated that Mr. Owen said he would not do it. Mr. Owen said to Mr. Hurliman that he had told him previously that it was not going to be put on the agenda until the Dark Skies issues in Pacific City had been resolved. Mr. Owen continued that when the Dark Skies issue was resolved the Board of Directors must make a determination as to their policy on the installation of new lights. Chairman Kellow reinforced Mr. Owen's statement. Mr. Hurliman reminded Chairman Kellow that he said Mr. Hurliman only had to fill out an application and a light would be put up. Chairman Kellow replied that was correct and that he misstated an old policy.

Mr. Hurliman said that he had a light installed at his own expense and was paying the monthly fees. Director McVicker said there were 165 streets lights in Pacific City and PCJWSA only pays for 80 of them. Director McVicker said that the balance of the streetlights is privately paid for. Discussion continued until the Board concurred that no new streetlights would be installed until the Dark Skies issue was resolved.

Chairman Kellow said that he would like to present to Doug Kellow a commemorative plaque of recognition for his years of service as Director on the Board of PCJWSA. Mr. Olson thanked the Board of Directors.

UNSCHEDULED

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 6:02 PM.

The PCJWSA Board of Directors approved these minutes on March 3, 2009 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager