

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

August 5, 2008

Chairman Kellow called the August 2008 meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Olson, Dick Carter, Larry Rouse and Carolyn McVicker.

Guests Present: Ielean Rouse, Anne Price, Betty Robinson, Tim Hirsch and George Baumgardner

Staff Present: Michelle Hughes, Ray Cloud and Pat Hurliman

MINUTES:

A. 06/24/08 Budget Adoption Minutes.

Motion

Director Rouse moved to approve the 06/24/08 Budget Adoption Minutes. Director Carter seconded, and the motion carried with five ayes.

B. 06/24/08 Business Meeting Minutes

Motion

Director Olson moved to approve the 06/24/08 Business Meeting Minutes. Director McVicker seconded, and the motion carried with five ayes.

FINANCIAL REPORT

A. Accounts Payable: 6/26/08, 07/01/08, 07/25/08 and 08/05/08.

Motion

Director Rouse moved to approve the payables for 6/26/08, 07/01/08, 07/25/08 and 08/05/08. Director Carter seconded, and the motion carried with five ayes.

B. Fiscal Year 2007 - 2008

As presented

C. Fiscal Year 2008 – 2009

Director Olson asked about the salary changes and cost of living increases and Ms. Hughes reported that the 2008 – 2009 salaries were adjusted by the merit increases received in the 2007 – 2008 fiscal year and that PCJWSA does not issue cost of living increases.

MANAGER'S REPORT

Ms. Hughes stated that Mr. Owen requested that the memo mailed to hotels/motels and vacation rental businesses be pointed out noting the problems with rags has continuously worsened. Discussion ensued.

Director Olson asked about the Tsunami drill and what steps PCJWSA had taken for training. Ms. Hughes said that PCJWSA was on a vacation schedule during August and Mr. Owen would be holding training meetings with the staff in September. Director Rouse asked if the phone system was able to forward calls automatically and Ms. Hughes said that Embarq would need to be contacted.

UNFINISHED BUSINESS

A. Horn Creek

Director Kellow stated that Parametrix has been instructed to move forward with all aspects of the design possible while PCJWSA waits for permits.

B. Oregon Coast Bank

Ms. Hughes stated that a letter had been received from Oregon Coast Bank formalizing their decision to reduce their rate to .015% above LGIP on investments and honor that rate for one year. Director Rouse said he did not feel that the nominal amount above LGIP warranted PCJWSA to stay with Oregon Coast Bank. Director Olson stated that the slight premium was better than no premium. Discussion continued until a motion was made.

Motion

Director Olson moved to keep the money market account with Oregon Coast Bank based upon the letter dated June 30, 2008. Director Carter seconded, and the motion carried with four ayes and one nay.

GUEST QUESTIONS AND COMMENTS

Ileean Rouse asked Chairman Kellow if he and Mr. Owen had an opportunity yet to walk the BLM land. Chairman Kellow replied in the negative and that it would be done as soon as Mr. Owen returned.

UNSCHEDULED

A. Oregon Department of Transportation Acquisition of PCJWSA Beaver Property

Chairman Kellow stated that the Oregon Department of Transportation(ODOT) requested to purchase a strip of the PCJWSA Beaver property for right of way purposes. Chairman Kellow continued that the amount of money offered was nominal but that to enter into mediation was without merit. Chairman Kellow suggested that maybe instead of challenging the amount of money, that PCJWSA approve the contract if ODOT replaces the fencing. Director Olson stated that an adversarial position with ODOT would not be in the best interest of PCJWSA. Ms. Hughes reported that Mr. Owen recommended going forward with approving the contract if ODOT replies favorably to replacing the fence. Discussion continued until a motion was made.

Motion

Director Olson moved to submit a counter offer to ODOT that includes the original financial amount, an as built fence approved by PCJWSA staff and no material change in the topography of the land. Director Rouse seconded, and the motion carried with five ayes.

CHAIRMAN/DIRECTOR COMMENTS

Director Kellow adjourned the regular meeting at 5:29 PM.

The PCJWSA Board of Directors approved these minutes on September 2, 2008 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager