

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

April 1, 2008

Chairman Kellow called the meeting to order at 5:00 PM, in the Authority's meeting room.

Directors present were Doug Olson, Larry Rouse, Dick Carter and Carolyn McVicker.

Guest Present: Ielean Rouse, Betty Robinson, George Baumgardner and Tim Hirsch.

Staff Present: Tony Owen, Ray Cloud, Pat Hurliman and Josh Armstrong.

MINUTES:

A. 03/10/08 Board and Advisory Committee Meeting Minutes.

Motion

Director Rouse moved to approve the 03/10/08 Board and Advisory Committee Meeting Minutes. Director McVicker seconded, and the motion carried with five ayes.

FINANCIAL REPORT

A. Accounts Payable: 03/13, 3/27 & 4/01/08.

Motion

Director Rouse moved to approve the payables for 03/13, 3/27 & 4/01/08. Director Carter seconded, and the motion carried with five ayes.

B. Fiscal Year 2007-2008

As presented

PRESENTATION

The Nestucca Valley Lyons Club President, Bob Simonson and Tom Donohue presented a photograph and certificates to the PCJWSA Board of Directors and Authority Manager in appreciation of the replacement of the American Flags that were stolen. Mr. Simonson asked Mr. Donahue to say a few words. Mr. Donahue recognized the PCJWSA Board and Authority Manager with the reading of the certificate of appreciation.

MANAGER'S REPORT

Mr. Owen stated that PCJWSA received a notice that ODOT is doing a highway improvement project from Tillamook to the Beaver area including some RV turnouts. Mr. Owen continued that the PCJWSA property in Beaver happens to be a prime location to develop one of the turnouts and ODOT wants to take a 16' wide and 300' long piece of the PCJWSA property to do this.

UNFINISHED BUSINESS

A. Beachy Bridge Pipeline Project

Mr. Owen reported that the project is moving slowly.

B. Horn Creek

Mr. Owen said that PCJWSA received notice that DSL had approved the application and are working on the easement. Mr. Owen stated that nothing has been heard from the Corps of Engineers. Mr. Owen said the Water Watch of Oregon has filed a protest against the extension of water rights time and the PCJWSA attorneys said that PCJWSA should be able to negotiate to get the project moving. Mr. Owen continued that there will be a meeting between the PCJWSA attorneys, Water Watch and Water Resources within the next week and a half.

C. Aspen Pacific/Meyerstein Property

Mr. Owen stated that Aspen Pacific has no means of ingress or egress from the property and by such, no legal status to be able to present a plan to Tillamook County. Mr. Owen continued that he spoke to the engineer last week and that until this issue is worked out with Tillamook County that PCJWSA would be withholding water and sewer availability.

D. 2008/2009 Fiscal Year Budget

Mr. Owen reported that the budget handed out is a draft which is subject to and probably will change prior to being finalized. Mr. Owen stated that one item needing to be specifically addressed is the 2008 adopted salary and the 2009 budgeted salary for the Authority Manager. Mr. Owen continued that the 2009 budgeted salary is the amount that the Board of Directors authorized after the beginning of the fiscal year. Mr. Owen noted that he was addressing because as a budget officer it is illegal to enter a raise in a proposed budget for himself.

Mr. Owen also reported that the amounts of transfers between funds are greatly reduced due to higher expenses. Mr. Owen continued providing an overview of the balance of the drafted budget.

Mr. Owen distributed a report showing amount of monies that PCJWSA charges for water over and above the minimum base amount. Mr. Owen continued that maybe a conversation should ensue

regarding PCJWSA rates and structure of rates with the Budget Committee and the Advisory Committee in conjunction with water conservation plans.

Mr. Owen suggested that Oregon Water Resources in approving Horn Creek will ask for an overall water management conservation plan. Mr. Owen stated that this would also help satisfy Water Watch of Oregon.

Director Olson reported that Tillamook PUD operates a plan for low income households using an outside vendor and it may appropriate for PCJWSA if the rates should increase. Discussion ensued about conservation along with the rates and/or structure of rates.

NEW BUSINESS

None

GUEST QUESTIONS AND COMMENTS

None

UNSCHEDULED

None

CHAIRMAN/DIRECTOR COMMENTS

None

Director Kellow adjourned the regular meeting at 5:42 PM.

The PCJWSA Board of Directors approved these minutes on May 7, 2008 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager