

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

January 8, 2008

Chairman Kellow called the meeting to order at 5:00 pm, in the Authority's meeting room.

Directors present were Doug Olson, Larry Rouse and Carolyn McVicker. Dick Carter was absent

Guest Present: Daryle Jimerson, Ielean Rouse, Terry Learned, Betty Robinson and George Baumgardner

Staff Present: Tony Owen

MINUTES:

A. 11/06/07 Business Meeting Minutes.

Director Olson stated that the word recessed at the end of the minutes should be changed to adjourned.

Motion

Director Olson moved to approve the 11/06/07 Business Meeting Minutes as corrected. Director McVicker seconded, and the motion carried with four ayes.

B. 12/19/07 Special Meeting Minutes

Motion

Director Rouse moved to approve the 12/19/07 Special Meeting Minutes. Director McVicker seconded, and the motion carried with three ayes. Director Olson abstained

FINANCIAL REPORT

A. Accounts Payable: 11/15/07, 11/28/07, 12/13/07, 12/26/07 and 01/08/08.

Motion

Director Olson moved to approve the payables for 11/15/07, 11/28/07, 12/13/07, 12/26/07 and 01/08/08. Director Rouse seconded, and the motion carried with four ayes.

B. Fiscal Year 2007-2008

As presented

MANAGER'S REPORT

Mr. Owen described the December 2nd through 7th storm and how it affected PCJWSA. Mr. Owen commended the staff for their hard work during the storm and stated that the two main issues were lack of communication and equipment. Mr. Owen continued that without cell phones or long distance service PCJWSA was isolated. Mr. Owen continued that communication with Tillamook PUD was difficult and would appreciate their designating one person to relay information to other utilities/organizations. Mr. Owen said that PCJWSA did not have enough generators and that parts of Pacific City were without water from Sunday to Thursday. Mr. Owen recommended that PCJWSA purchase additional generators and put together information on another storage facility. Discussion ensued about the amount of generators PCJWSA owns, what each services, and how many more would be necessary. Mr. Owen concluded the discussion with two generators being the minimum needed.

Motion

Director Olson moved to authorize the Authority Manager to spend up to \$80,000.00 to purchase two generators. Director McVicker seconded, and the motion carried with four ayes.

UNFINISHED BUSINESS

A. Beachy Bridge Pipeline Project

Mr. Owen said that Conway Construction started pot holing and hoped that the project would start in earnest within the next week or two.

B. Horn Creek

Mr. Owen stated that the Advisory Committee had a meeting on January 7, 2008.

C. Outside Boundaries Water Fees

Mr. Owen reported that this issue was still on the table and that Mr. Learned, one of the two users was present and asked him for his view. Mr. Learned said that he had not found the records yet but that he believed his property had been grandfathered in because of an agreement made for abandoning water rights on the property at the 300K reservoir. Mr. Owen said that he was not aware of any previous agreement but would research it. Mr. Learned said he thought there were more out of boundary users

and Mr. Owen responded just two including Mr. Learned. Director Rouse said that this item should be tabled until the research of any agreements is completed.

D. Water Capital Improvement Charge

Mr. Owen said the issue was tabled until the Advisory Committee meets on Thursday January 10, 2008.

NEW BUSINESS

A. Resolution 08-01

Mr. Owen said that legal counsel has reviewed and approved resolution 08-01, In the Matter of Establishing a Written Policy Regarding Water and Sewer Availability, Plan Review and Final Approval and Acceptance of New Residential, Commercial and Industrial Developments. Discussion arose until a motion was made.

Motion

Director Olson moved to approve and adopt resolution 08-01, In the Matter of Establishing a Written Policy Regarding Water and Sewer Availability, Plan Review and Final Approval and Acceptance of New Residential, Commercial and Industrial Developments. Director Rouse seconded, and the motion carried with four ayes.

B. Appointment of Budget Officer for 2008 - 2009

Chairman Kellow asked Mr. Owen if he would be the Budget Officer and Mr. Owen responded in the affirmative.

Motion

Director Rouse moved to appoint Mr. Owen as the Budget Officer for the 2008 – 2009 fiscal year. Director Olson seconded, and the motion carried with four ayes.

GUEST QUESTIONS AND COMMENTS

None

UNSCHEDULED

Director Rouse stated that he would like to discuss the letter from Victoria Berger and her disconnect fee. Mr. Owen explained the history of the letter and the policies of PCJWSA. Discussion ensued regarding Indefinite Water/Sewer Lock off Fees.

CHAIRMAN/DIRECTOR COMMENTS

None

Director Kellow adjourned the regular meeting at 6:15 pm

The PCJWSA Board of Directors approved these minutes on February 5, 2007 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager