

PACIFIC CITY JWSA BOARD OF DIRECTORS
BUSINESS MEETING MINUTES

July 5, 2006

Chairman Kellow called the meeting to order at 5:00 pm, in the Authority's meeting room.

Directors present were George Baumgardner, Jack Brooks, Dick Carter and Doug Olson.

Guests present were Betty Robinson, Carolyn McVicker, Mary Jones, Jeff Schons, Stephanie Welch, Jack Doyle, Larry and Ilean Rouse and Daryl Jimerson.

MINUTES:

A. 6/02/06 Business Meeting Minutes.

Motion

Director Brooks moved to approve the 6/02/06 Business Meeting Minutes. Director Carter seconded, and the motion carried with five ayes.

B. 6/13/06 Board of Directors/Advisory Committee Meeting.

Motion

Director Brooks moved to approve the 6/13/06 Directors/Advisory Committee Meeting Minutes. Director Carter seconded, and the motion carried with five ayes.

C. 6/20/06 Budget Adoption Meeting.

Motion

Director Brooks moved to approve the 6/13/06 Budget Adoption Meeting Minutes. Director Olson seconded, and the motion carried with five ayes.

FINANCIAL REPORT

A. Accounts Payable: 6/13, 6/19, 6/28 and 7/5/06.

Motion

Director Brooks moved to approve the payables for 6/13, 6/19, 6/28 and 7/5/06. The motion was seconded by Director Carter, and carried with five ayes.

B. Fiscal Year 2005-2006.

As presented.

GUEST QUESTIONS AND COMMENTS.

Ielean Rouse asked about the notice published and the boundary areas mentioned. Mr. Owen responded that the attorneys wrote the Notice of Public Hearing and that the boundary to be determined is the existing boundary of the Authority.

Larry Rouse asked about the 5.5 million that was in the bond levy and was there a list of items for that dollar amount. Mr. Owen responded in the affirmative, copies are available in the office.

MANAGER'S REPORT

Mr. Owen stated that well pump number four is not producing the amount of water that it should, the pump has been pulled, the pump screens have been inspected, are fine and at a minimum the pump should be replaced. Mr. Owen reported that Cascade Water works will pull the pump again, send a TV down the water column into the casing and check the actual casing screen for blockages and clean.

UNFINISHED BUSINESS

A. Pacific Sunset Development

Mr. Owen noted that Pacific Sunset has completed the water system pressure testing and disinfection, but the pressure reducing valve needs to be set up complete. Mr. Owen reported that on the wastewater side the collection system has not been air tested, the design for the sewage lift station building, electrical system, pump and generator specifications have not been turned in and have not been approved by DEQ. Mr. Owen said that the developer has requested approval of the development based on the outstanding issues but that it was not close enough to be recommended. Mr. Owen continued that the developer also requested that the water be turned on for fire suppression. Director Carter asked about negative aspects to turning on the water. Mr. Owen stated that pressure reducing valve would need to be in place correctly prior to charging the system. Discussion continued and the Board elected to not approve the development at this time but is willing to set up a special meeting if required.

B. Streetlights

Mr. Owen stated that in conversations with Tillamook PUD regarding light pollution there are three lights currently approved; the cobra head light, the area light and the spot light. PUD reported this is due to corrosion issues and that they are investigating low impact light pollution type of lights and just

received one that they wish to give a trial service period. Mr. Owen said he requested that they test one in Pacific City if the board so approved.

Motion

Director Brooks moved to approve the installation and trial testing of a new recessed streetlight. The motion was seconded by Director Carter, and carried with five ayes.

C. Bond Levy

Mr. Owen said legal and bond counsel has been working to get the ordinance in place, it is published in the Headlight Herald in the July 5 and 12th, 2006 editions and is posted in three locations in Pacific City. Mr. Owen continued that there is a public hearing on July 18, 2006 at 5:00 pm in the PCJWSA meeting room.

NEW BUSINESS

A. SDC Fees

Mr. Owen stated that the developer for Inn at Cape Kiwanda has asked that this discussion be postponed until the September meeting as all approvals are not in yet from Tillamook County. Mr. Owen asked that the extensions for sewer which are currently on hold remain so until the issues are resolved.

Motion

Director Brooks moved to approve the extension of the sewer applications until the September meeting for the Inn at Cape Kiwanda. The motion was seconded by Director Carter, and carried with five ayes.

B. Election of PCJWSA Officers for the 2006-2008 Term

1. Chairman

Nominations for Chairman

Director Carter nominated Chairman Doug Kellow for Chairman of the Board. Director Baumgardner seconded the nomination.

Motion

Director Brooks moved that nominations for Chairman be closed.

Chairman Kellow called for a vote from the Board to declare Chairman Doug Kellow Chairman of the Board.

Vote

Four aye votes were cast in favor of electing Chairman Doug Kellow Chairman of the Board for the two-year term, with Chairman Kellow abstaining. Chairman Kellow was declared Chairman of the Board.

2. Vice-Chairman

Nominations for Vice-Chairman

Director Brooks nominated Director Doug Olson for Vice-Chairman of the Board. Director Baumgardner seconded the nomination.

Motion

Director Brooks moved that nominations for Vice-Chairman be closed.

Vote

Four aye votes were cast in favor of electing Director Doug Olson as Vice-Chairman of the Board, with Director Olson abstaining. Director Olson was declared Vice-Chairman of the Board.

3. Secretary

Nominations for Secretary

Director Brooks nominated Director Dick Carter for Secretary of the Board. Chairman Kellow seconded the nomination.

Motion

Director Brooks moved that nominations for Secretary be closed.

Vote

Four aye votes were cast in favor of electing Director Carter as Secretary of the Board, with Director Carter abstaining. Director Carter was declared Secretary of the Board.

Chairman Doug Kellow announced the successful election of the following officers for the two-year term beginning July 1, 2006 and ending June 30, 2008, positions effective on August 3, 2006:

Doug Kellow, Chairman of the Board of Directors

Doug Olson, Vice-Chairman of the Board of Directors

Dick Carter, Secretary of the Board of Directors

UNSCHEDULED BUSINESS

A. Mr. Owen stated that he received a road vacation request, on Shade St. along Brooten Road next to Pacific City Sporting Goods and it is difficult to determine the exact area. Mr. Owen said that PCJWSA does not have any utilities in the area and would respond as such unless there were any objections.

CHAIRMAN/DIRECTOR COMMENTS

None

Chairman Kellow adjourned the meeting at 5:37 pm.

The PCJWSA Board of Directors approved these minutes on August 1, 2006 by the following votes:

Aye_____ Nay_____ Abstain_____ Absent_____

ATTEST:

Doug Kellow, Chairman

Tony Owen, Authority Manager